

Tanzania Commission for Universities



PUBLIC NOTICE

Invitation to Apply for Recognition of Prior Learning (RPL) Examinations as a pre-requisite to join degree programmes into Higher Learning Institutions for Academic Year 2017/2018.

1. Overview

The Tanzania Commission for Universities (TCU) hereby informs prospective applicants who qualify to sit for the RPL examinations to lodge in their applications starting **from 1st June 2017 to 24th June 2017.**

2. Eligibility

Candidates who are eligible to apply and sit for RPL examinations must meet the following criteria:

(i) Certificate of Primary Education

Candidates with primary education must possess the following qualifications:

- a) Must have completed and possess a standard seven certificate;
- b) Must have progressed to NTA level 5;
- c) Must have practiced the acquired knowledge for not less than **five** years.
- d) Should not possess qualifications to join diploma programmes.

(ii) Certificate of Secondary Education

Candidates with secondary education shall possess the following qualifications:

- a) Must have completed and possess a certificate of secondary education;
- b) Must have attended any extramural classes;
- c) Must have experience of not less than **five** years in the relevant field.

(iii) Advanced Certificate of Secondary Education

Candidates with Advanced certificates of Secondary Education shall possess the following qualifications:

- a) Must have completed and possess a certificate of Advance Certificate of Secondary Education;
- b) Must have attended any extramural classes;
- c) Must have experience of not less than **three** years in a relevant field.

(iv) Diploma Education

Candidates with Diploma Education shall possess the following qualifications:

- a) Must have completed a two to three years Diploma programme;
- b) Must have experience of not less than **three** years in a relevant field.

(v) Candidates with foreign certificates

Candidates with secondary or Diploma Education shall possess the following qualifications:

- a) Must have completed either secondary education or diploma education outside the country;
- b) Must have met the above mentioned criteria as per item (ii), (iii), and (iv) above.

3. Application requirements

Applicants for RPL examinations should produce the following for evaluation before registration to the examination:

- a) Evidence of age not below 25 years;
- b) Resume/Curriculum Vitae
- c) Certificates of achievement or participation obtained prior to applying for RPL;
- d) Copies of academic certificates obtained in formal studies previously undertaken
- e) Competence in both written and spoken English.
- f) Other evidences as may be applicable including **the following documents**:
 - i) Performance appraisals/review by the employer, for those employed;
 - ii) Job/Position Description for those employed;
 - iii) Evidence of any community work;
 - iv) Community/ office/industry awards;
 - v) Completed work products;
 - vi) Magazine/newspaper articles about work;
 - vii) Outlines of courses undertaken;
 - viii) Supervisor reports.

NOTE: Candidates who meet the minimum requirements shall be given an examination card with candidate's photo and be required to appear for the examinations at an approved examinations centre as announced by the Commission.

4. Registration and Examination fee

Applicants shall pay One Hundred and Fifty Thousand Tanzanian Shillings (Tshs. 150,000/-) for registration and examination as follows:-

- i. Fifty Thousand Tanzanian shillings (TSh. 50, 000/-) shall be paid through **TCU Bank A/C No. 01J1026795702 CRDB Bank** to cover for registration and administration costs;
- ii. One Hundred Thousand Tanzanian Shillings (TSh.100, 000/-) shall be paid directly to the RPL centers to cover for the RPL examination costs.

5. RPL Examination Centers

The approved centres for coordination of RPL examinations are shown on Table 1.

Table 1. - RPL centres with their examination fields

SN	RPL Exam Centre	Discipline/Field
1.	Open University of Tanzania (OUT).	Education, Laws, Information Communication Technology (ICT) and Social Sciences.
2.	Tumaini University Dar es Salaam College (TUDARCo).	Journalism and Mass Communication.
3.	Sokoine University of Agriculture (SUA).	Agriculture General, Horticulture, Agribusiness, Human Nutrition, Forestry, Veterinary Medicine and Wildlife.
4.	Mzumbe University (MU).	Accounting, Management and Administration.
5.	Tumaini University Makumira.	Music, Divinity/Theology

6. Almanac for the Recognition of Prior Learning (RPL)

The approved Almanac for the Recognition of Prior Learning applications and examinations for 2017/2018 academic year is shown on table 2.

Table 2: Almanac for the Recognition of Prior Learning applications and examinations for 2017/2018 academic year.

S/N	Activity	Responsible Institution	Date
1.	Registration for RPL examinations.	TCU	1 st -24 th June 2017.
2.	Preparations for RPL Examinations.	TCU and RPL Centres	2 nd July 2017.
3.	Submission of qualified candidates to respective RPL centres.	TCU	5 th July 2017.
4.	Administration of RPL examinations.	RPL Centres	10 th July 2017
5.	Announcement of qualified applicants	RPL Centres	20 th July 2017
6.	Beginning of applications for 2017/18 admissions.	HLIs	22 nd July 2017
7.	Closure of application window for all applicants.	Applicants	13 th August 2017

Issued by

**The Executive Secretary
Tanzania Commission for Universities
19th May, 2017**