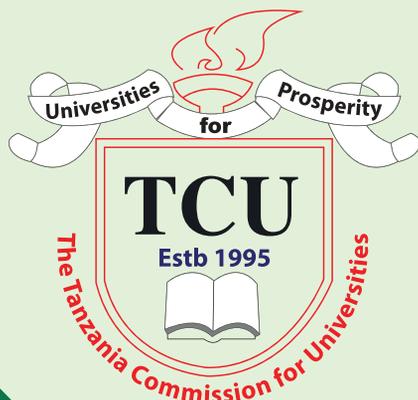


UNITED REPUBLIC OF TANZANIA  
THE TANZANIA COMMISSION FOR UNIVERSITIES



# ANNUAL REPORT

& AUDITED FINANCIAL  
STATEMENTS

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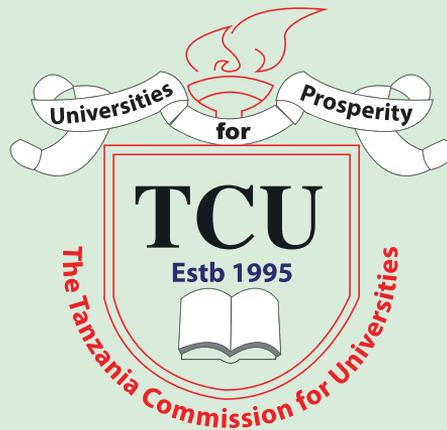
FINANCIAL YEAR 2018/2019

May 2020

“Universities for prosperity”



# Tanzania Commission for Universities (TCU)



# ANNUAL REPORT & AUDITED FINANCIAL STATEMENTS

**FINANCIAL YEAR 2018/2019**

**May, 2020**



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## **ACRONYMS AND ABBREVIATIONS**

DAD	Director of Admission and Documentation
DAQ	Director of Accreditation and Quality Assurance
HEAC	Higher Education Accreditation Council
HESLB	Higher Education Students' Loans Board
HEIs	Higher Education Institutions
ICT	Information and Communication Technology
IUCEA	Inter-University Council for East Africa
MoEST	Ministry of Education, Science and Technology
NACTE	National Council for Technical Education
NECTA	National Examinations Council of Tanzania
NSDS	National Skills Development Strategy
QAG	Quality Assurance Guidebook
RSP	Rolling Strategic Plan
TCU	Tanzania Commission for Universities
TEA	Tanzania Education Authority
UIMS	Universities Information Management System

## **TANZANIA COMMISSION FOR UNIVERSITIES**

### **COMMISSION MEMBERS**

1.	Prof. Jacob P. Mtabaji	Chairman
2.	Prof. Makenya Maboko	Appointee of the Minister of Education, Science and Technology
3.	Prof. Charles Mgone	Vice Chancellor from accredited private University
4.	Prof. Idris A. Rai	Vice Chancellor from accredited public University from Tanzania
5.	Mr. Ephery Sadekia	Legal Officer from Attorney General's Chambers
6.	Dr. Zakia M. Abubakari	Appointee of the Minister of Education from the Revolutionary Government of Zanzibar
7.	Ms. Adelgunda Mgaya	Appointee of the Minister of Education, Science and Technology representing Workers Trade Union
8.	Dr. Kenneth Hosea	Representing Ministry of Education, Science and Technology
9.	Prof. Charles D. Kihampa	Ex-officio Member (Executive Secretary)

## TOP MANAGEMENT OF THE TANZANIA COMMISSION FOR UNIVERSITIES

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**Executive Secretary**  
Prof. Charles D. Kihampa



**Director of  
Accreditation**  
Dr. Telemu Kassile



**Director of  
Admissions  
Coordination and  
Data Management**  
Dr. Kokuberwa  
Katunzi-Mollel



**Director of  
Corporate Services**  
Mr. Mabula G. Mabula

## MESSAGE FROM THE CHAIRPERSON



It is with great pleasure and honour I am writing this note to present to our valued stakeholders the Annual Activity Report and Audited Financial Statements of the Tanzania Commission for Universities (TCU) for the 2018/19 financial year covering the period from 1<sup>st</sup> July 2018 to 30<sup>th</sup> June, 2019. The report presents a number of aspects including, but not limited to achievements realised by the Commission, financial position and challenges

that the Commission encountered during the period under reference. As a necessary prelude and given the fact that this is the first Annual Report under my Chairmanship of the Tanzania Commission for Universities (TCU), I wish to take this opportunity to sincerely thank H.E. Dr. John Pombe Magufuli, President of the United Republic of Tanzania for placing his trust and confidence in me to serve as the Chairperson of the Commission.

I am delighted to inform our esteemed stakeholders and the general public that during the period under reference, the Commission made significant strides in the implementation of its core functions, hence realisation of its vision and mission. Some of the areas in which the Commission registered notable achievements during the period under reference include accreditation and quality assurance, promotion of access to higher education, coordination of admissions, promotion of knowledge, national ideals and networks among universities, advisory services, dissemination of information on higher education and harmonisation of university education systems that produce nationally and globally competitive outputs.

The most pronounced achievements that are worthwhile mentioning include remarkably successful coordination of admissions of students into higher education institutions, improvement of quality assurance practices in university institutions, efficiency in administrations, management and financial controls, improved relations and linkages with local and international sister institutions and others.

The above achievements would have not been realised without concerted efforts of various individuals and institutions. In this regard, I wish to express my heartfelt gratitude to the Government of the United Republic of Tanzania for continuously supporting the Commission in many different ways. In the same

vein, I am sincerely grateful to the Ministry of Education, Science and Technology (MoEST) for its support and guidance. Members of the Commission and her Technical Committees are equally acknowledged for their cooperation and more importantly for their constructive suggestions that have always being geared towards ensuring the Commission attains her vision. Lastly, but not least, I am indebted to all staff of TCU for their commitments, zest and perseverance in discharging their duties for the benefits of the Commission in particular and the nation at large. I am confident that we will all continue working together in the same spirit with a common goal of ensuring that our country attains its vision of socio-economic transformation characterised by a well-educated and learning society.



.....  
Prof. Mayunga H.H. Nkunya  
**TCU Chairperson**

## STATEMENT OF THE EXECUTIVE SECRETARY



TCU was established on 1<sup>st</sup> July 2005 under the Universities Act, Cap. 346 of the Laws of Tanzania to succeed the former Higher Education Accreditation Council which had been in operation since 1995. The functions of the Commission are provided in Section 5(1) of the Universities Act. In brief, the functions of the Commission are clustered into three broad areas, namely regulatory, advisory and supportive. Since its existence, the Commission has continued to discharge these functions effectively and efficiently commensurate with the requirements of the legal instruments governing her operations. For example, constantly, since its being, TCU has continued to recognise, approve, register and accredit University institutions operating in Tanzania, and local or foreign University level programmes being offered by registered higher education institutions (HEIs). It has also ensured proper functioning of all university institutions in Tanzania so as to foster a harmonised higher education system in the country that produce nationally and globally competitive outputs in line with its Vision and Mission. In order to guide itself in realising its core mission, the Commission has in place a five years Rolling Strategic Plan (RSP) 2015/16-2019/20, which is being operationalised annually through annual action plans. With great pleasure, I am presenting the Annual Report and Audited Financial Statements of the Commission for the period from 1<sup>st</sup> July, 2018 to 30<sup>th</sup> June, 2019. The report highlights key achievements and challenges that hindered effective implementation of the planned annual activities during the period under reference, and the way forward.

### Major Achievements

During the period under reference, the Commission extraordinarily succeeded to coordinate applications for admissions into undergraduate programmes offered by various HEIs in Tanzania. One notable achievement was the improvement of an integrated admission system which enabled more than 70 HEIs to admit students using their own systems while

communicating with the TCU system through the application programming interface (API). Through this improved admission platform, a total of 88,729 potential students were able to apply for admission into various undergraduate programmes in different HEIs in Tanzania. Among them, 71,711 applicants (29,617 females and 42,094 males) were admitted, and 68,120 of the admitted applicants (female 28,383 and male 39,737) reported and registered for studies into various programmes and institutions of their choice. As part of awareness and promotion of higher education in the country, the Commission organised and participated in the 13<sup>th</sup> Higher Education Science and Technology Exhibitions held at Mnazi Mmoja Grounds in Dar es Salaam from 18<sup>th</sup> -21<sup>st</sup> July, 2018. The event was very successful and attracted more than 75 local and international exhibitors.

The Commission continued to assure and enhance the quality of university education in the country through the use of various strategies. For example, during the period under reference, the Commission conducted 18 regular and impromptu audits in 14 University institutions. The Commission also evaluated, validated and accredited/re-accredited 362 curricula for various programmes from 18 University institutions. It also evaluated 2,685 applications for recognition of foreign awards, of which 2,656 were recognised and the remaining 29 were rejected for various reasons. In terms of accreditation and re-accreditation of Universities, during the period under reference, the Commission accredited 11 and re-accredited five University institutions.

In order to go hand in hand with various global changes in higher education, the need to strengthen the management, assurance and maintenance of the quality of university education system in the country, the Commission in collaboration with stakeholders continued to review the Quality Assurance Guidelines that has been in use since 2014. Further, as part of its supporting role, and through the Education and Skills for Productive Jobs (ESPJ) project, the Commission procured various facilities and conducted various workshops and seminars to staff from HEIs and conducted a visit abroad to learn best practices on various aspects relating to accreditation and quality assurance. The training to staff of HEIs involved Heads of HEIs who were trained on quality assurance matter, Admission Officers on data collection, processing and use of the University Information Management System (UIMS), Lecturers on pedagogical skills, demand driven curricula design, development and review development of programme benchmarks, and consultative meetings with Heads of HEIs

and other key stakeholders on various matters pertaining to University education in Tanzania.

Furthermore, in enhancing the Commission's ability to effectively perform its duties and in order to comply with Government's directives, the Commission also continued to build capacity in terms of infrastructure and human resources. In this regard, during the reporting period, a new server was procured and internet connectivity was improved. Various short and long courses were conducted whereby 35 staff attended short courses, and two (2) staff continued with their PhD studies. In addition, in order to take on board various changes that occurred during the past years, the Commission reviewed five (5) administrative tools, namely Risk Framework, Risk Register, ICT Disaster Recovery Plan, Staff Training and Development Guidelines and Undergraduate Admission Guidebooks (Direct and Indirect entry qualifications). Further, in order to enhance its institutional supportive role as well as increasing institutional revenue, TCU developed a proposal and received approval on capacity building plan for the ESPJ project for FY 2018/19 amounting to 4.2 billion financed by the World Bank through the MoEST. The Commission started to implement the project in January 2019 and in a span of less than six months, TCU realised the following achievements, among others:

- a) strengthened accreditation and quality assurance systems of Regulatory Bodies through review of the existing and development of new guidelines and tools
- b) upgraded the existing online systems and developed new online systems for Programme Institutions;
- c) trained staff from Program Institutions and training providers/institutions on M&E skills, design, development and review of demand driven curricula, pedagogical skills, leadership and quality assurance;
- d) improved working environment of Programme Institutions through provision of office equipment and facilities; and
- e) strengthened capacity of Program Institutions and training providers/institutions on data collection, processing, storage and dissemination systems.

## Challenges

More often than not, successes go hand in hand with challenges. During the period under reference, TCU experienced a number of challenges. However, the most marked ones are first, lack of permanent TCU office premises. This has continued to limit the Commission to expand in terms of human resources and other office facilities required for effective and efficient implementation of core functions of the Commission. Second, as it was the case in previous years, budgetary constraint has equally continued to hinder effective implementation of the Commission's activities in many different ways including inability to conduct to the level expected some of the pre-determined annual activities such as technical visitations for accreditation and quality assurance, admission audit and follow-up on admission malpractices in HEIs. Third, non-compliance by some HEIs to the legal requirements and adherence to quality assurance standards and guidelines affected efficiency of the Commission in executing some of its core functions. Fourth, negative mindset among students and the general public that the financing of higher education is the sole responsibility of the Government has continued to disrupt the admission, registration and enrolment of students in HEIs in the country.

## Way forward

This Annual Report and Audited Financial Statements for the 2018/2019 financial year provides an opportunity to the Commission to reflect on its performance in the various aspects that fall under its mandates. The Commission in collaboration with various stakeholders will continue to discharge its regulatory, advisory and supportive roles effectively and diligently in order to ensure that HEIs continue to produce graduate who have the knowledge and skills that are responsive to national, regional and global labour market requirements.

To realise the above legal mandate, much emphasise shall be put on strategic issues in the new five years Rolling Strategic Plan 2020/21-2024/2025. Further, the Commission will continue to appeal to the Government to allot some financial resources to cater for other charges and development activities in order to enable the Commission effectively conduct regular and impromptu quality assurance audits and construction of permanent offices. Furthermore, regular reminders shall be sent to HEIs on the need to fulfil their legal obligations. Through enhanced partnership and close collaboration with other stakeholders, TCU shall be able to

realise its targets set in the RSP, the outcome of which will enhance quality of university education.

Lastly, I wish to express my gratitude to the Members of the Commission and Committees for their support and guidance. I also wish to extend my heartfelt appreciations to TCU staff for their continued commitments to implement their roles and responsibilities assiduously.



.....  
Prof. Charles Kihampa  
**Executive Secretary**

**Principal Place of Business**

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**Dar es Salaam-Tanzania.**

**Commission's Auditors**

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## 1.0 INTRODUCTION

### 1.1 Historical Background

The Tanzania Commission for Universities (TCU) is a Government Regulatory Agency established on 1<sup>st</sup> July 2005 under Section 4(1) of the Universities Act, Cap. 346 of the Laws of Tanzania. TCU succeeded the Higher Education Accreditation Council (HEAC) that was established in 1995 under the Education Act, Cap. 523. It is a body corporate mandated to recognise, approve, register and accredit Universities operating in Tanzania, and local or foreign University level programmes being offered by registered HEIs. TCU also coordinates the proper functioning of all university institutions in Tanzania so as to foster a harmonised higher education system in the country. In order to ensure that such a harmonious higher education system does not compromise institutional peculiarities and autonomy, each University has the legal right to operate under its own charter.

The mandates and core functions of the Commission are provided under Section 5(1) of the Universities Act, Cap. 346 of the Laws of Tanzania. These functions can be clustered into three major areas, namely regulatory, advisory and supportive as described in details hereunder.

- (i) **Regulatory:** Conducting periodic evaluation of universities, their systems and programmes so as to oversee quality assurance systems at the universities and in the process leading to new institutions to be registered to operate in Tanzania and the existing institutions to be accredited, and validation of university qualifications attained from local and foreign institutions for use in Tanzania.
- (ii) **Advisory:** Advising the government and the general public on matters related to the higher education system in Tanzania, including on programme and policy formulation on higher education, and on the international issues pertaining to higher education.
- (iii) **Supportive:** Ensuring the orderly performance of the universities and the maintenance of the set quality standards, by providing support to universities in terms of coordinating the admission of students, offering training and other sensitisation interventions in key areas like quality assurance, university leadership and management, fundraising and resources mobilisation, gender aspects in university management and gender mainstreaming, etc.

## **1.2 Vision, Mission, Moto and Core Values**

TCU has been established to recognise, approve, register and accredit Universities operating in Tanzania, and local or foreign University level programmes being offered by registered HEIs in order to ensure quality and excellence of university education in Tanzania that produce nationally and globally competitive outputs.

### **1.2.1 Vision**

To become a leading regional higher education regulatory agency supporting systematic growth and excellence of university education.

### **1.2.2 Mission**

To promote accessible, equitable, harmonised and quality university education systems that produce nationally and globally competitive outputs.

### **1.2.2 Motto**

Universities for Prosperity.

### **1.2.2 Core Values**

Professionalism, transparency, efficiency, integrity, tolerance, equity, accountability, commitment, creativity.

## **1.3 Governance and Management Structure**

The Tanzania Commission for Universities as a government entity is governed by the laws of Tanzania and other rules in the public service. In realising its vision, mission and functions, TCU continues with the operationalisation of its organisation and management framework as provided for in the Universities Act, Cap. 346 of the Laws of Tanzania. TCU governance structure is made up of the Commission as the supreme decisions making organ and the Committees which serve an advisory role to the Commission. Day-to-day and management issues are handled by the Secretariat.

### 1.3.1 The Commission

The Commission is the governing body and principal policy making organ. The Commission has overall general control over the conduct of all affairs of TCU and is also responsible for the management and administration of the TCU financial matters and physical assets. The Commission is composed of a Chairperson who is appointed by the President of the United Republic of Tanzania and not less than 7 members appointed by the Minister responsible for higher education. The tenure of the Commission and its appointed members is three years renewable once, pending successful performance. The current appointed members of the Commission are as shown in Table 1.

In fulfilling its duties, the Commission is supported by three statutory committees, namely Accreditation Committee, Admissions Committee and Grants Committee. Section 9(3) of the Universities Act, Cap. 346 of the Laws of Tanzania gives power to the Commission to establish such other committees. Thus, other Committees of the Commission are the Audit Committee, and Staff Appointment, Disciplinary and Development Committee.

**Table 1: Members of the Commission**

SN	Name	Position	Nationality
1	Prof. Jacob P. Mtabaji	Chairman	Tanzanian
2	Prof. Makenya Maboko	Member	Tanzanian
3	Prof. Charles Mgone	Member	Tanzanian
4	Dr. Zakia M. Abubakari	Member	Tanzanian
5	Mr. Ephery Sedekia	Member	Tanzanian
6	Ms. Adelgunda Mgaya	Member	Tanzanian
7	Prof. Idris A. Rai	Member	Tanzanian
8	Prof. Charles Kihampa	Ex-officio Member- Executive Secretary	Tanzanian

### 1.3.2 The Accreditation Committee

As provided for by the Universities Act, Cap. 346 of the Laws of Tanzania, Part II, Section 10(1), the Accreditation Committee provides advises to the Commission on the performance of its functions of quality promotion, quality assurance, and accreditation of institutions and programmes and

awards and on matters associated therewith. Table 2 presents members of the Accreditation Committee.

**Table 2: Members of the Accreditation Committee**

SN	Name	Position	Nationality
1	Prof. Makenya Maboko	Chairperson	Tanzanian
2	Prof. Idris A. Rai	Member	Tanzanian
3	Prof. Paschalis Rugarabamu	Member	Tanzanian
4	Dr. Adolf Rutayuga	Member	Tanzanian
5	Eng. Steven Mlote	Member	Tanzanian
6	Prof. Charles Kihampa	Member	Tanzanian
7	Dr. Telemu Kassile	Secretary	Tanzanian

### 1.3.3 The Admissions Committee

As provided for by the Universities Act, Cap. 346 of the Laws of Tanzania, Part II, Section 12(1) and (2), the Admissions Committee provides advises to the Commission on matters concerning admission of students to universities. These include coordination and conditions of admissions to HEIs within and outside the country, promotion of cooperation and links between and among universities, dissemination of information relating to higher education, training, research and consultancy, development of strategies for curbing cheating and forgery in higher education. Table 3 presents members of the Admissions Committee.

**Table 3: Members of the Admissions Committee**

SN	Name	Position	Nationality
1	Prof. Charles Mgone	Chairperson	Tanzanian
2	Prof. Allen Mushi	Member	Tanzanian
3	Prof. Eligius Lyamuya	Member	Tanzanian
4	Dr. Zakia M. Abubakar	Member	Tanzanian
5	Mr. Abdul -Razaq Badru	Member	Tanzanian
6	Prof. Charles Kihampa	Member	Tanzanian
7	Dr. Kokuberwa Katunzi-Mollel	Secretary	Tanzanian

### 1.3.4 The Grants Committee

As provided for by the Universities Act, Cap. 346 of the Laws of Tanzania, Part II, Section 11(1) and (2), the Grants Committee is also responsible to provide advises to the Commission on the funding and distribution of public funding among public and private universities, assessment of financial needs of public and private universities, apportioning of higher education costs, provision of guidelines to budgeting norms and resources allocation, strategies for broadening the financial resource base of institutions, fees charged by universities, and provision of framework for administration of fund provided to HEIs.

Other functions of the Grants Committee include overseeing the implementation of the TCU RSP, and the formulation of various plans and operational policies and proposes regulations of various fees. It also endorses the annual budget estimates and annual action plans for the implementation of RSP before submission to the Commission for approval. The Committee also makes scrutiny of the Commission's quarterly incomes and expenditures reports. Table 4 presents members of the Grants Committee.

**Table 4: Members of the Grants Committee**

SN	Name	Position	Nationality
1	Ms. Adelgunda Mgya	Chairperson	Tanzanian
2	Prof. Idris Rai	Member	Tanzanian
3	Mr. Godfrey Simbeye	Member	Tanzanian
4	Prof. Lughano Kusiluka	Member	Tanzanian
5	Ms. Bahati Geuzye	Member	Tanzanian
6	Prof. Charles Kihampa	Member	Tanzanian
7	Mr. Mabula G. Mabula	Secretary	Tanzanian

### 1.3.5 The Audit Committee

The functions of the Audit Committee include risks assessment and mitigation, scrutiny of audit plans, audit reports and monitoring of the overall performance of the Commission. Table 5 presents members of the Audit Committee.

**Table 5: Members of the Audit Committee**

SN	Name	Position	Nationality
1	Prof. Idris A. Rai	Chairperson	Tanzanian
2	Ms. Adelgunda Mgaya	Member	Tanzanian
3	Prof. Godwin Ndossi	Member	Tanzanian
4	Mr. Juma Abdulraham	Member	Tanzanian
5	Ms. Roserine Rutta	Secretary	Tanzanian

### 1.3.6 Staff Appointment, Development and Disciplinary Committee

The Committee handles matters in respect of staff recruitment, deployment, development, performance appraisals and promotion. Table 6 presents the members of the Staff Appointment, Disciplinary and Development Committee.

**Table 6: Members of the Staff Appointment, Development and Disciplinary Committee**

SN	Name	Position	Nationality
1	Prof. Charles Kihampa	Chairperson	Tanzanian
2	Mr. Ephery Sedekia	Member	Tanzanian
3	Dr. Aggrey Mlimuka	Member	Tanzanian
4	Prof. David Mfinanga	Member	Tanzanian
5	Mr. Mabula G. Mabula	Secretary	Tanzanian

## 1.4 The Management of the Commission

As provided for by the Universities Act, Cap. 346 of the Laws of Tanzania, Part II, Section 13(2), the management of the Commission is headed by the Executive Secretary (ES). The ES is the Chief Executive Officer of the Commission responsible for management of the day-to-day operations of the Commission and its Committees. The management carries out various routine and planned functions of the Commission and advises the Commission as appropriate. The ES is supported by three Directors, one responsible for Accreditation (DA), the second is responsible for Admissions coordination's and Data Management (DAD) and the third is responsible for Corporate Services (DCS).

### **1.4.1 Directorates**

In order to effectively exercise its mandates and regulatory function, the Commission has three Directorates responsible for Accreditation and Quality Assurance, Admissions and Documentation, and Finance and Administration. As a matter of procedure, each of the Directorates reports to the respective Committee on any matter that requires attention or approval of the Commission.

### **1.4.2 Directorate of Accreditation and Quality Assurance**

The main objective of the Directorate is to provide advice on efficiency and effective coordination of all matters pertaining to accreditation, registration and quality assurance of university institutions, systems, programmes and awards.

### **1.4.3 Directorate of Admissions and Documentation**

The main objective of the Directorate is to coordinate and oversee admission of students into HEIs. It is also responsible to develop systems and plans for and manage data collection related to admission from HEIs.

### **1.4.4 Directorate of Finance and Administration**

The main objective of the Directorate is to provide technical advice to the ES on matters pertaining to planning, finance, human resources and administration. It is also responsible to develop and implement effective and efficient plans for human resource development, finance and administration matters; and ensure effective use of all resources accruing to the Commission.

## **2.0 INSTITUTIONAL PERFORMANCE FOR THE FINANCIAL YEAR 2018/19**

### **2.1 Accreditation and Quality Assurance**

This function falls under the Accreditation and Quality Assurance Directorate. During the financial year 2018/19, a significant number of activities related to accreditation and quality assurance were implemented.

#### **2.1.1 Technical Visitations and Evaluations**

Regular and impromptu institutional audits are among the core activities of the Commission. In the financial year 2018/2019, the Commission conducted 18 audits in 14 University institutions. The University institutions where audits were conducted are:

- (i) Teofilo Kisanji University (TEKU);
- (ii) Marian University College (MARUCo);
- (iii) Cardinal Rugambwa Memorial University College (CARUMUCo);
- (iv) United African University of Tanzania (UAUT);
- (v) International Medical and Technological University (IMTU);
- (vi) St. Francis University College of Health and Allied Sciences (SFUCHAS);
- (vii) University of Dar es Salaam (UDSM) Mbeya College of Health and Allied Sciences (UDSM-MCHAS);
- (viii) Archbishop James University College (AJUCo)
- (ix) Kampala International University in Tanzania (KIUT);
- (x) University of Bagamoyo (UoB);
- (xi) University of Arusha (UoA);
- (xii) Josiah Kibira University College (JOKUCo);
- (xiii) Mount Meru University (MMU); and
- (xiv) Eckernforde Tanga University (ETU).

#### **2.1.2 Institutional Accreditation**

During the year under review that ended on 30<sup>th</sup> June, 2019, there were 47 registered Universities and University Colleges in Tanzania (Appendix 1).

Further, during the period under review, 16 University institutions were accredited/re-accredited as shown in Table 7.

**Table 7: University institutions accredited/re-accredited**

SN	Institution	Registration Status
1	Abdulrahman Al-Sumait University (SUMAIT)	Certificate of Accreditation
2	Dar es Salaam University College of Education (DUCE)	Certificate of Accreditation
3	Jordan University College (JUCo)	Certificate of Accreditation
4	Mbeya University of Science and Technology (MUST)	Certificate of Accreditation
5	Muslim University of Morogoro (MUM)	Certificate of Accreditation
6	Nelson Mandela African Institution of Science and Technology (NM-AIST)	Certificate of Accreditation
7	Ruaha Catholic University (RUCU)	Certificate of Accreditation
8	St. John's University in Tanzania (SJUIT)	Certificate of Accreditation
9	State University of Zanzibar (SUZA)	Certificate of Accreditation
10	University of Dodoma (UDOM)	Certificate of Accreditation
11	Zanzibar University (ZU)	Certificate of Accreditation
12	Catholic University of Health and Allied Sciences (CUHAS)	Certificate of Accreditation
13	Muhimbili University of Health and Allied Sciences (MUHAS)	Re-accreditation
14	Mzumbe University (MU)	Re-accreditation
15	Open University of Tanzania (OUT)	Re-accreditation
16	St. Augustine University of Tanzania (SAUT)	Re-accreditation

Further, during the period under review, the Commission deregistered four University institutions as shown in Table 8.

**Table 8: University institutions deregistered by the Commission**

SN	Registration Number	Institution	Date Deregistered
1	CR3/0017	Tumaini University Makumira - Mbeya Centre	5 <sup>th</sup> July, 2018
2	CR3/011	St. John's University Of Tanzania- Msalato Centre	12 <sup>th</sup> September, 2018
3	CR3/022	Teofilo Kisanji University- Tabora Centre	12 <sup>th</sup> September, 2018
4	CR1/021	Eckernforde Tanga University	18 <sup>th</sup> June, 2019

### 2.1.3 Programme Validation and Accreditation

In the financial year 2018/2019, the Commission ratified/accredited/re-accredited 362 curricula for various programmes. Of the 362 curricula, 19 PhD, 156 Masters, 7 Postgraduate Diplomas, 178 Bachelors, 1 Ordinary Diplomas and 1 Certificate were validated and accredited by the Commission. The curricula were from 18 University institutions as indicated in Table 9.

**Table 9: Programmes validated and accredited by the Commission**

SN	Institutional Name	Doctorate Degree	Masters Degree	Postgraduate Diploma	Bachelor Degree	Diploma	Certificate	Grand Total
1	AbdulRahman Al-Sumait University				1			1
2	Ardhi University	2						2
3	Catholic University of Health and Allied Sciences		5		1			6
4	Jordan University College				8			8
5	Mbeya University of Science and Technology	1	1	1	3			6
6	Muhimbili University of Health & Allied Sciences	3	58	2	2			65

SN	Institutional Name	Doctorate Degree	Masters Degree	Postgraduate Diploma	Bachelor Degree	Diploma	Certificate	Grand Total
7	Mwenge Catholic University	1	1	2	6			10
8	Mzumbe University		22		16			38
9	Nelson Mandela African Institution of Science and Technology	3	6					9
10	Open University of Tanzania		5	1	24			30
11	Sokoine University of Agriculture	1	5		13	1	1	21
12	St. John University of Tanzania				7			7
13	State University of Zanzibar				6			6
14	Stella Maris Mtwara University College		1		7			8
15	Tumaini University- Dar es Salaam College				2			2
16	University of Arusha				8			8
17	University of Dar es Salaam	7	27		10			44
18	University of Dodoma	1	25	1	64			91
	<b>Grand Total</b>	<b>19</b>	<b>156</b>	<b>7</b>	<b>178</b>	<b>1</b>	<b>1</b>	<b>362</b>

### 2.1.4 Evaluation and Validation of Awards Conferred by Foreign Institutions

During the year under review, the Commission evaluated 2,685 academic awards conferred by foreign institutions. Of the 2,685 foreign awards, which were evaluated, 2,656 were recognised while the remaining 29 were not recognized. Further, of the total awards, which were recognised, 1,349 were Bachelor degrees, 1,054 Masters' degrees, 228 Doctorate degrees, 14 Postgraduate Diploma and 11 Postgraduate Certificates (Table 10).

**Table 10: Foreign awards evaluated by the Commission**

Outcome of evaluation	Award Level					Total
	Bachelor Degree	Postgraduate Certificate	Postgraduate Diploma	Masters' Degree	Doctorate Degree	
Recognised	1,349	11	14	1,054	228	2,656
Rejected	20	-	-	8	1	29
<b>Total</b>	<b>1,369</b>	<b>11</b>	<b>14</b>	<b>1,062</b>	<b>229</b>	<b>2,685</b>

### 2.1.5 Review of Quality Assurance Guidebook

In the financial year 2018/2019, the Commission completed review of the Quality Assurance Guidebook (QAG). The process involved collection of comments from key stakeholders including University institutions, MoEST, Professional Bodies, and the general public and thereafter drafted the revised QAG. The team of experts engaged to work on the assignment completed the zero draft of the QAG and submitted to a stakeholders meeting that was held on 15<sup>th</sup> May 2018 for the purpose of improving the document before other processes. By June 2019, the process was still in progress and was planned to be completed in December 2019.

### 3.0 ADMISSIONS AND DATA MANAGEMENT

The Tanzania Commission for Universities through its mandates spelt out in the Universities Act, Cap. 346 of the Laws of Tanzania in collaboration and support from the National Council for Technical Education (NACTE), National Examinations Council of Tanzania (NECTA), the Higher Education Students' Loans Board (HESLB), and HEIs coordinated students' admission into HEIs. The admission process was completed successfully under the decentralised admission system whereby institutions were required to advertise and process the admission themselves.

#### 3.1 Coordination, Harmonisation and Validation of Admission

In the financial year 2018/2019, the Commission coordinated and harmonised admission requirements and verified entry qualifications of applications for joining HEIs in various programmes. A total of 71,711 students (29,617 females and 42,094 males) were admitted into HEIs in Tanzania. Tables 11 - 12 show the number of students who applied for admission against the number of students who were admitted into various HEIs.

The Commission also continued updating the admission capacities for universities and colleges. During the 2018/19 financial year, the total admission capacity was over 100,000. The established admission capacity has so far remained unfilled due to small catchment areas for potential applicants for admission into University institutions. Also, some of the institutions and programmes were banned to admit students during the academic year 2018/19.

**Table 11: Admission of students for 2018/2019 academic year**

SN	Item	2018/2019		
		Male	Female	Total
1	Number of Applications	52,616	36,113	<b>88,729</b>
2	Number of admitted students	42,094	29,617	<b>71,711</b>
3	Proportion	<b>80%</b>	<b>82%</b>	<b>81%</b>

**Table 12: Students admission by institution ownership for 2018/2019 academic year**

SN	Institution Ownership	Females	Males	Total
1	Public Institutions	22,949	33,710	56,659
2	Private Institutions	6,620	8,432	15,052
	<b>Total</b>	<b>29,569</b>	<b>42,142</b>	<b>71,711</b>

**Table 13: Registered first year students for 2018/2019 academic year**

Institution Type		University Institutions	Non-University Institutions	Total
Public	Males	22,135	9,226	31,361
	Females	15,184	6,595	21,779
	<b>Total</b>	<b>37,319</b>	<b>15,821</b>	<b>53,140</b>
Private	Males	8,333	44	8,377
	Females	6,587	16	6,603
	<b>Total</b>	<b>14,920</b>	<b>60</b>	<b>14,980</b>
<b>Grand Total</b>		<b>52,239</b>	<b>15,881</b>	<b>68,120</b>

## **4.0 INSTITUTIONAL MANAGEMENT, FINANCE AND ADMINISTRATION**

Capacity building includes governance, policy, planning, financial management, linkages, human resources development and management, improvement of infrastructure and the welfare of staff.

### **4.1 Meetings of the Commission and Committees**

To maintain and operationalise good governance practices, during the year under review, the Commission held statutory meetings of the Commission and its Committees according to the set almanac. Some of the meetings were rescheduled and where necessary, special meetings were conducted in order to deliberate on specific issues emerged. The Commission meetings deliberated, approved and gave directives on various issues submitted by the Committees.

### **4.2 Appointment of New Commission Chairman and Members**

His Excellency Dr. John Pombe Magufuli, President of the United Republic of Tanzania appointed Professor Mayunga H. H. Nkunya as the new Chairperson of the Tanzania Commission for Universities, replacing Professor Jacob Mtabaji whose tenure expired.

The President made the appointment on 25<sup>th</sup> September, 2019. The appointment received wide support from education stakeholders given the expertise and experience of Professor Nkunya in the higher education sector in the country and beyond.

Professor Nkunya served as the Executive Secretary of the Inter-University Council for East Africa (IUCEA), a regional body established to coordinate inter-university cooperation in East Africa from November 2010 to 2015.

Professor Nkunya, who obtained his PhD in Chemistry in 1984, also worked as Professor of Chemistry at the University of Dar es Salaam since 1994. Before joining IUCEA, he served as TCU's Executive Secretary from 2007 to 2010. While at TCU, Professor Nkunya promoted and strengthened the main functions of TCU that includes setting appropriate higher education regulatory and advisory systems.

Professor Nkunya has been a member and chairman to several boards and advisory bodies, inside and outside Tanzania, including being Chairman of the Ministerial Advisory Council on National Education in Tanzania and

Chairman of the Steering Committee for Tanzania’s National Science and Innovation Systems Review.

He has been a visiting Professor/Scientist in different parts of the world and served as an external examiner and authored a total of 96 publications, including three books, three monographs, 67 original research articles and 23 conference/symposia proceedings.

Professor Nkunya has been one of the vocal voices in the East African region demanding deliberate efforts to be taken to improve the quality of education provided by the region’s HEIs.

The Honourable, Minister of Education, Science and Technology Prof. Joyce Lazaro Ndalichako appointed members of the Commission who have vast experience in higher education, governance, management and administration of institution for a three years’ tenure. List of members is provided in Table 14.

**Table 14: List of new Commission members**

SN	Name	Position	Nationality
1	Prof. Mayunga H. Nkunya	Chairman	Tanzanian
2	Prof. Makenya Maboko	Member	Tanzanian
3	Prof. Charles Mgone	Member	Tanzanian
4	Dr. Zakia M. Abubakari	Member	Tanzanian
5	Dr. Gift Kweka	Member	Tanzanian
6	Ms. Adelgunda Mgaya	Member	Tanzanian
7	Prof. Lughano Kusiluka	Member	Tanzanian
8	Dr. Kenneth Hosea	Member	Tanzanian
9	Prof. Charles Kihampa	Ex-officio Member-Executive Secretary	Tanzanian

### **4.3 Manpower Establishment, Staff Training and Development, Recruitment and Transfers**

Human resource plays significant roles in developing and reinforcing positive performance within an organisation. Likewise, at TCU human

resource is one of the key components that facilitate fulfilment of the Commission core functions.

#### **4.3.1 Manpower Establishment**

During the financial year 2018/19, TCU had a total of 49 employees, of whom 47 employees served under permanent and pensionable terms and 2 employee served under contract terms. This is equivalent to 52.12% of the required establishment of 94 employees. Out of the 49 employees, 29 employees are males and 20 employees are females. Therefore, the Commission will continue to budget for the deficit of employees every year in order to fill the gap recognised to attain the Commission manpower establishment.

#### **4.3.2 Staff Training and Development**

When organisations develop their employees, they are strengthening their assets and making these employees even more valuable. For the purpose of improving efficiency and effectiveness of employees work performance, in the financial year 2018/19, TCU facilitated two (2) staff members to attend long course training at PhD level and supported 35 staff to attend various short courses related to their area of work at the Commission. These includes quality assurance, curriculum design development and review, monitoring and evaluation, annual professional meetings and conferences, public procurement, risk register, advance driver courses, tertiary statistics, records management, internal audit and ICT.

#### **4.3.3 Promotion**

The Commission budgeted and received the approval of 19 staff promotions from the Permanent Secretary (Establishment) for the financial year 2018/19. These promotions will be implemented after Government directives.

#### **4.3.4 Recruitment and Staff Transfers**

The Commission received approval of nine (9) new vacancies from the Permanent Secretary (Establishment) for the financial year 2018/19, but the recruitment permit was not given during the financial year under reference. Therefore, the Commission decided to fill some vacancies by transferring public servants from other public institution to join TCU to strengthen the staff base and reduced the staff deficit. Staffs transferred were three (3) Accreditation Officers, One (1) Admission Officer and One (1) ICT Officer. Moreover, six staff were transferred from TCU to other public institutions.

#### **4.4 Development of Tools and Guidelines**

For effective and efficient implementation of core functions and operational services and maintaining good governance, institutions are required to have operational tools and guidelines that fit their working environment. During the year under review, the Commission developed some tools and guidelines in line with government directive for effective and efficient implementation of core functions and operational services for the aim of maintaining good governance. The tools and guidelines developed were:

- a) TCU Staff Training and Development Guideline.
- b) Undergraduate Admission Guidebooks.
- c) ICT Policy and its Guidelines.
- d) Risk Framework and Risk Register.
- e) Disaster Recovery Plan
- f) Business Continuity Plan

Besides, the Commission developed the Draft Workers Council Agreement, Principles and Guidelines for Licensing Overseas Student Recruitment Agencies and Issuance of a No Objection Certificate, Principles and Guidelines for Evaluations of Foreign Awards and Recognition of Qualifications as well as the Client Service Charter which was in the final stages of approval.

#### **4.5 Promotion of Public Awareness, Cooperation and Networks**

One of the functions of the Commission is to support University institutions to perform their functions in an acceptable manner. During the year under review, the Commission organised a meeting with heads of HEIs that was held at LAPF Millennium Tower, Dar es Salaam. The aim of the meeting was to bring together the Vice Chancellors, Principals, Provosts and Rectors of Universities, University Colleges and other HEIs in the country from both public and private institutions to deliberate on matters related to preparations for the 2018/19 Admissions Cycle; and the revised Quality Assurance Guidelines. The meeting was also attended by Senior Government Officials from the MoEST, TCU, HESLB, NACTE, and NECTA.

In addition, in strengthening cooperation and partnership with other stakeholders, the Commission participated in the stakeholders' workshop

to discuss the World Bank's ESPJ Project Annual Review Mission at the World Bank Offices - Mirambo street, Dar es Salaam.

#### **4.6 The 13th Higher Education Exhibitions 2018**

The Tanzania Commission for Universities organised and coordinated the 13<sup>th</sup> Higher Education Science and Technology Exhibitions 2018 held at Mnazi Mmoja Grounds in Dar es Salaam from 18<sup>th</sup> to 21<sup>st</sup> July 2018. The exhibitions were officially opened on 19<sup>th</sup> July, 2018 by Hon. Prof. Joyce Ndalichako, the Minister for Education, Science and Technology of the United Republic of Tanzania and closed on 21<sup>st</sup> July, 2018 by Mr. William Tate-Ole Nasha, Deputy Minister, Ministry of Education, Science and Technology. The theme for the 13<sup>th</sup> Higher Education Exhibition was "Industrialization for Economic Transformation and Human Development" The exhibition was attended by more than 75 local and international exhibitors. The objectives of the exhibitions were to:

- a) Create awareness among the general public about the development of Higher Education and Research Institutions and Professional Bodies in the country;
- b) Provide an opportunity for HEIs to publicise their core functions and activities in the areas of teaching, research, consultancy as well as their current performance, potentials and future prospects;
- c) Provide a platform for Higher Education and Research Institutions as well as Local and International Educational Business Companies to exchange ideas and experiences related to their core functions thereby triggering competition that will result into provision of quality higher education and research output; and
- d) Enable the public and prospective Higher Education applicants for the year 2018/2019 to interact with Local and International Universities, Regulatory Bodies and Research Institutions in order to enable them make an informed decision on their choice.

#### **4.7 Promoting Regional and International Cooperation**

In order to promote both regional and international cooperation with other stakeholders in higher education area, during the period under review, the Commission effectively participated in different regional and international meetings, conferences, forums held in East African Countries, IUCEA, African Union and SADC.

## 4.8 ESPJ Project

The MoEST in collaboration with the World Bank (WB) is implementing a results-based project titled Education and Skills for Productive Jobs Programme for Results (ESPJ – P for R). This five-year project 2016/17-2020/21 is part of the implementation of the National Skills Development Strategy (NSDS), a government strategy aimed at addressing the skills gap and build a skilled workforce which is capable of applying science and technology for social economic transformation. The NSDS is a sector focused strategy which takes into account the growth potential of the specific sectors in terms of employment generation and economic growth at both individual and organisation levels. The project focusses on six (6) key economic sectors that have been selected on the basis of their economic growth potential and/or job creation:

- a) Agriculture, Agribusiness and Agro-Processing;
- b) Tourism and Hospitality;
- c) Transport and Logistics;
- d) Construction;
- e) Informational and Communications Technology; and
- f) Energy.

In January 2019, TCU started coordinating the implementation of capacity building activities under the Disbursement Linked Result No. 4 (DLR4) for five Programme Institutions, namely, TCU itself, Tanzania Education Authority (TEA), HESLB, NACTE and Vocational Education and Training Authority (VETA). Also, the Commission implemented Disbursement Linked Result No. 7 that is concerned with the submission of complete data set from HEIs.

### 4.8.1 Major Achievements and Constraints

#### 4.8.1.1 Achievements

During the period under reference, the major achievements which were realised because of implementation of capacity building activities (DLR4) include the following:

- a) Strengthened the capacity of Program Institutions through upgrading of existing and development of new online systems;
- b) Built capacity of staff from Program Institutions and training providers/institutions through training on M&E skills, design,

development and review of demand driven curricula, pedagogical skills, leadership and quality assurance;

- c) Strengthened accreditation and quality assurance systems of regulatory bodies through review of the existing and development of new guidelines and tools;
- d) Improved working environment of Programme Institutions through provision of office equipment and facilities; and
- e) Strengthened capacity of Program Institutions and training providers/institutions on data collection, processing, storage and dissemination systems.

#### **4.8.1.2 Constraints**

The major constraints during the implementation of the planned capacity building activities for the 2018/2019 financial year include the following:

- a) Delayed commencement of implementation of capacity building activities. Actual implementation of capacity building activities began on 28<sup>th</sup> January 2019 instead of 1<sup>st</sup> July 2018 due to delay in disbursement of funds;
- b) Experienced overlapping of institutional routine activities versus Project activities which affected timely implementation of capacity building activities. This is mostly because the capacity building activities were not integrated into the annual work plans of the Programme Institutions for the 2018/2019 financial year; and
- c) Delayed procurement of some office equipment and facilities due to lack of clarity of specifications for some ICT facilities.

#### **4.9 TCU Rolling Strategic Plan 2015/16– 2019/20**

TCU continued to implement the five-year RSP for the (2015/16-2019/2020) during the financial year 2018/19. The plan is operationalised on the basis of the Annual Action Plans. This RSP will come to an end on June 2020, hence plan is underway to review and develop new RSP before June 2020 for the next five years.

#### **4.10 Physical Facilities and Infrastructure**

The Commission continued to provide and maintain conducive working facilities and infrastructure to enable employees and the Commission in general to execute its roles and functions efficiently. Physical facilities

include provision of office chairs and tables, computers, printing facilities, transport facilities, maintenance of building, vehicles and equipment.

#### **4.11 Improvement of ICT infrastructure**

The Commission continued to improve the ICT infrastructure. ICT is used in the admission of students into HEIs, data collection, processing and storage, processing of foreign awards verifications, application for establishment of a University and accreditation of curricula. It is also used in financial management, fixed assets management and inventory recording.

#### **4.12 Seriously Prejudicial Matters**

During the period under review, there was a Civil Case. No. 122 of 2016 Ramadhani Kipenya & others Versus the Tanzania Commission for Universities & St. Joseph University in Tanzania (SJUIT). The plaintiffs in this matter are suing the Commission and SJUIT for negligently admitting them to SJUIT to a five years integrated degree programme which would later be suspended. The plaintiffs have closed their case and defence hearing is in progress. The matter shall proceed for hearing of defence case on 8<sup>th</sup> June, 2020

#### **4.13 Challenges in Higher Education**

Despite the reported achievements, during the year under review, there were equally a good number of challenges encountered that need to be addressed in collaboration with all higher education stakeholders. The major challenges include, but not limited to the following:

- a) Low higher education gross enrolment rate;
- b) Inability of some universities to adhere to and maintain quality standards;
- c) Limited financing of higher education;
- d) Shortage of University senior academic staff (Majority of professors in Universities are retired or near to retirement);
- e) Low utilisation of research and innovation outputs from HEIs;
- f) Inadequate research facilities and infrastructures;
- g) Poor working conditions and lack of motivation towards research; and

- h) Increased academic staff mobility (Academic staff teaching in more than one university).

#### **4.14 Future Outlook**

In order to address the identified challenges, the Commission will continue to strengthen its system and develop more tools and mechanisms for monitoring quality of education in all university institutions in the country. The Commission will also continue to advise on matters relating to access, equity and quality with a view to develop a sufficient and competitive human resources base for national development. More specifically, the Commission will continue to:

- a) Promote increased access and equity to higher education by:
  - (i) Increasing higher education participation rate;
  - (ii) Increasing female student enrolment rate;
  - (iii) Improving student enrolment rate in science related programmes; and
  - (iv) Strengthening coordination for admission process in all universities in Tanzania.
- b) Make universities change agent and community helpers.
- c) Re-engineer the business process in the development and delivery of programmes through:
  - (i) Program benchmarks and curricula review;
  - (ii) Establishing an e-learning platform; and
  - (iii) System review and strengthening.
- d) Develop sustainable higher education financing strategy through projects and development partners supports;
- e) Human resource capacity building in higher education governance; and administration; and
- f) Harmonisation of quality assurance systems and mechanisms among key higher education authorities.

#### **4.15 Report of Auditors on Financial Performance for the period ended 30th June 2019**

For the period under review, the Controller and Auditor General Audited Financial Statements of the Tanzania Commission for Universities for the period ended 30<sup>th</sup> June 2019. The Report of the Controller and Auditor General forms part of this Annual Report and is presented as Appendix II.

#### **4.16 Conclusion**

This Annual Report and Audited Financial Statement provides critical information to inform our valued stakeholders on the performance of the Commission during the 2018/19 financial year, challenges encountered and measures in place to address the challenges in future years in order to ensure that University education plays a critical role in the socio-economic transformation of our country in line with the national development objectives. It is hoped that all stakeholders of university education in Tanzania and beyond will continue to provide the necessary support and cooperation in order to permit sustainable realisation of the expected benefits of university education for national, regional and global economic development.

## APPENDIX 1

### Tanzania Commission for Universities

#### List of Approved University Institutions in Tanzania as of 30<sup>th</sup> July, 2019

#### 1: FULL-FLEDGED UNIVERSITIES

##### 1A: Public Universities

SN	Name of University	Approved Acronym	Head Office
1	University of Dar es salaam	UDSM	Dar es Salaam
2	Mzumbe University	MU	Morogoro
3	Sokoine University of Agriculture	SUA	Morogoro
4	Muhimbili University of Health and Allied Sciences	MUHAS	Dar es Salaam
5	Open University of Tanzania	OUT	Dar es Salaam
6	State University of Zanzibar	SUZA	Zanzibar
7	Nelson Mandela African Institute of Science and Technology	NMAIST	Arusha
8	Ardhi University	ARU	Dar es Salaam
9	University of Dodoma	UDOM	Dodoma
10	Mbeya University of Science and Technology	MUST	Mbeya
11	Mwalimu Julius K. Nyerere University of Agriculture and Technology	MJNUAT	Musoma
12	Moshi Cooperative University	MoCU	Kilimanjaro

## 1B: Private Universities

SN	Name of the Institution	Approved Acronym	Head Office
1	Hubert Kairuki Memorial University	HKMU	Dar es Salaam
2	International Medical and Technological University	IMTU	Dar es Salaam
3	University of Iringa	UoI	Iringa
4	St. Augustine University of Tanzania	SAUT	Mwanza
5	Zanzibar University	ZU	Zanzibar
6	Tumaini University Makumira	TUMA	Arusha
7	Aga Khan University	AKU	Dar es Salaam
8	Mount Meru University	MMU	Arusha
9	Catholic University of Health and Allied Sciences	CUHAS	Mwanza
10	University of Arusha	UoA	Arusha
11	St. Joseph University in Tanzania	SJUIT	Dar es Salaam
12	Teofilo Kisanji University	TEKU	Mbeya
13	Muslim University of Morogoro	MUM	Morogoro
14	Sebastian Kolowa Memorial University	SEKOMU	Tanga
15	St. John's University of Tanzania	SJUT	Dodoma
16	Kampala International University in Tanzania	KIUT	Dar es Salaam
17	University of Bagamoyo	UoB	Dar es Salaam
18	United African University of Tanzania	UAUT	Dar es Salaam
19	AbdulRahman Al-Sumait University	SUMAIT	Zanzibar
20	Mwenge Catholic University	MWECAU	Kilimanjaro
21	Ruaha Catholic University	RUCU	Iringa

## 2: UNIVERSITY COLLEGES

### 2A: Public University Colleges

SN	Name of the Institution	Approved Acronym	Affiliation	Head Office
1	Mkwawa University College of Education	MUCE	University College under UDSM	Iringa
2	Dar es Salaam University College of Education	DUCE	University College under UDSM	Dar es Salaam
3	Mbeya College of Health and Allied Sciences	MCHAS	Campus College under UDSM	Mbeya

### 2B: Private University College

SN	Name of the Institution	Approved Acronym	Affiliation	Head Office
1	Kilimanjaro Christian Medical University College	KCMUCo	University College under TUMA	Kilimanjaro
2	Tumaini University Dar es Salaam College	TUDARCo	University College under TUMA	Dar es Salaam
3	Stefano Moshi Memorial University College	SMMUCo	University College under TUMA	Kilimanjaro
4	Archbishop Mihayo University College of Tabora	AMUCTA	University College under SAUT	Tabora
5	Jordan University College	JUCo	University College under SAUT	Morogoro

SN	Name of the Institution	Approved Acronym	Affiliation	Head Office
6	St. Francis University College of Health and Allied Sciences	SFUCHAS	University College under SAUT	Morogoro
7	Cardinal Rugambwa Memorial University College	CARUMUCo	University College under SAUT	Kagera
8	Stella Maris Mtwara University College	STeMMUCo	University College under SAUT	Mtwara
9	ArchBishop James University College	AJUCo	University College under SAUT	Ruvuma
10	Marian University College	MARUCo	University College under SAUT	Coast
11	St. Joseph University College of Health and Allied Sciences	SJUCHAS	University College under SJUIT	Dar es Salaam

### 3: PUBLIC UNIVERSITY CAMPUSES, CENTRES AND INSTITUTES

#### 3A: Public University Campuses, Centres and Institutes

SN	Name of the Institution	Approved Acronym	Affiliation	Head Office
1	Institute of Marine Sciences	IMS	University institute under UDSM	Zanzibar
2	Mzumbe University - Dar es Salaam Centre	Pending	University Centre under MU	Dar es Salaam
3	Mzumbe University - Mbeya Centre	Pending	University Centre under MU	Mbeya

### 3B: Private University Campuses, Centres and Institutes

SN	Name of the Institution	Approved Acronym	Affiliation	Head Office
1	St. John's University of Tanzania - St. Mark's Centre	Pending	University Centre under SJUT	Dar es Salaam
2	Jomo Kenyatta University of Agriculture and Technology (JKUAT) - Arusha Centre	JKUAT	University Centre under Jomo Kenyatta University of Agriculture and Technology	Arusha
3	Teofilo Kisanji University - Dar es Salaam Centre	Pending	University Centre under TEKU	Dar es Salaam
4	Mount Meru University - Mwanza Centre	Pending	University Centre under MMU	Mwanza
5	St. Augustine University of Tanzania - Mbeya Centre	Pending	University Centre under SAUT	Mbeya
6	St. Augustine University of Tanzania - Arusha Centre	Pending	University Centre under SAUT	Arusha
7	St. Augustine University of Tanzania - Dar es Salaam Centre	Pending	University Centre under SAUT	Dar es Salaam
8	Stephano Moshi Memorial University College - Mwika Centre	Pending	University Centre under SMMUCo	Moshi



## Appendix 2



**THE UNITED REPUBLIC OF TANZANIA**

**NATIONAL AUDIT OFFICE**

**REPORT OF THE CONTROLLER AND AUDITOR GENERAL ON THE AUDIT OF  
FINANCIAL STATEMENTS OF TANZANIA COMMISSION FOR UNIVERSITIES  
FOR THE FINANCIAL YEAR ENDED 30<sup>TH</sup> JUNE, 2019**

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Controller and Auditor General,  
National Audit Office,  
4 Ukaguzi Road,  
P. O. Box 950,  
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DODOMA  
Telephone: 255 (026) 2321759,  
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March , 2020

AR/TCU/2018/2019

TANZANIA COMMISSION FOR UNIVERSITIES  
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## GENERAL INFORMATION

### Mandate

The statutory duties and responsibilities of the Controller and Auditor General are given under Article 143 of the Constitution of the URT of 1977 (revised 2005) and further elaborated under Sect. 10 (1) of the Public Audit Act No 11 of 2008.

### Vision, Mission and Core Values

#### Vision

To be a highly regarded Institution that excels in Public Sector Auditing.

#### Mission

To provide high quality audit services that improves public sector performance, accountability and transparency in the management of public resources.

#### In providing quality services NAO is guided by the following Core Values:

- ✓ **Objectivity:** We are an impartial public institution, offering audit services to our clients in unbiased manner;
- ✓ **Excellence:** We are professionals providing high quality audit services based on standards and best practices;
- ✓ **Integrity:** We observe and maintain high standards of ethical behavior, rule of law and a strong sense of purpose;
- ✓ **People focus:** We value, respect and recognize interest of our stakeholders;
- ✓ **Innovation:** We are a learning and creative public institution that promotes value added ideas within and outside the institution;
- ✓ **Results oriented:** We are an organization that focuses on achievement based on performance targets; and
- ✓ **Teamwork spirit:** We work together as a team, interact professionally, share knowledge, ideas and experiences.

#### We do this by:-

- Contributing to better stewardship of public funds by ensuring that our clients are accountable for the resources entrusted to them;
- Helping to improve the quality of public services by supporting innovation on the use of public resources;
- Providing technical advice to our clients on operational gaps in their operating systems;
- Systematically involve our clients in the audit process and audit cycles; and
- Providing audit staff with adequate working tools and facilities that promote independence.

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**ABBREVIATIONS**

CAG	-	Controller and Auditor General
IPSAS	-	International Public Sector Accounting Standards
ISSAI	-	International Standards of Supreme Audit Institutions
MoEST		Ministry of Education, Science and Technology
NACTE		National Council for Technical Education
NHIF		National Health Insurance Fund
NIC		National Insurance Corporation of Tanzania Limited
NSSF		National Social Security Fund
NAO	-	National Audit Office
PAA		Public Audit Act of 2008
PAYE	-	Pay As You Earn
PSPF		Public Service Pension Fund
PSSSF		Public Service Social Security Fund
SSSS		Staff Salary Superannuation Scheme
TEA		Tanzania Education Authority
TCU		Tanzania Commission for Universities
TFRS		Tanzania Financial Reporting Standards
UDSM	-	University of Dar Es Salaam
URT	-	United Republic of Tanzania
VETA	-	Vocational Education and Training Authority

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## 1.0 BACKGROUND AND GENERAL INFORMATION

In compliance with the Universities Act Cap 346, of the Laws of Tanzania, and the Tanzania Financial Reporting Standard No. 1 on Directors Report, the Commissioners submit their Report and Financial Statements of Tanzania Commission for Universities for the year ended 30th June, 2019. Other information of the Commission is provided for under disclosure **NOTE 1**.

## 1.1 CORPORATE OUTLOOK

### VISION

To become leading regional higher education regulatory agency supporting systematic growth and excellence of university education.

### MISSION

To promote accessible, equitable and harmonized quality university education systems that produce nationally and globally competitive outputs.

### CORE VALUES AND PHILOSOPHY

Transparency, efficiency, integrity, tolerance, accountability and creativity.

### TCU Motto

Universities for Prosperity.

## 1.2 PRINCIPAL MANDATES

The principal mandates of the Commission are:

### a) Regulatory:

Conducts periodic evaluation of universities, their systems and programs so as to regulate the quality assurance systems at new and established universities and in the process, institutions are registered and accredited to operate in Tanzania. TCU also validate programmes to ensure their credibility and evaluates for recognition university qualifications attained from local and foreign institutions for use in Tanzania.

### b) Advisory:

Advises the government and the general public on matters related to higher education in Tanzania as well as international issues pertaining to higher education, including advice on program and policy formulation and other best practices.

**c) Supportive:**

Ensures the orderly conduct of university operations and management adherence to set standards and benchmarks, by providing support to universities in terms of coordinating the admission of students, offering training and other sensitization interventions in key areas like quality assurance, university leadership and management, fund raising and resources mobilization, entrepreneurial skills and gender mainstreaming.

## **1.3 REPORT OF THE COMMISSION**

### **1.3.1 Composition of the Commissioners**

The composition and its committees are as shown in item 3.3.

### **1.3.2 Commissioners' Remuneration**

The Commissioners' remuneration for services rendered as directors of the Commission for the year was TZS. 250,000 per sitting paid as directors' fees to Chairman and each member as directed by the Government. No sitting allowance is allowed.

### **1.3.3 Corporate Governance**

The Commission consists of eight (8) members. Apart from the Executive Secretary, no other Member holds executive position. The Commission takes overall responsibility, including responsibility for identifying key risk areas, considering and monitoring investment decisions, considering significant financial matters, and reviewing the performance of management business plans and budgets. The Commission is also responsible for ensuring that a comprehensive system of internal control policies and procedures is operative, and for compliance with sound corporate governance principles.

The Commission delegates the day to day management of the business to the Executive Secretary assisted by three Directors and other senior management team. Senior Management team is invited to attend Commission meetings and facilitates the effective control of all the Commission's operational activities, acting as a medium of communication and coordination between all the various business units.

The Commission is committed to the principles of effective corporate governance. The Commissioners also, recognize the importance of integrity, transparency and accountability. As one of its several strategies of fostering a high standard of good corporate governance the Commission appointed five (5) committees comprising members from the Commission and co-opted

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members from the general public who have experiences in various field relevant to the committee. The total number shown in the bracket exclude secretariat of the Committee, namely,

- The Accreditation Committee (6)
- The Admission Committee (6)
- The Grants Committee (6)
- Staff Appointment and Development Committee (4)
- The Audit Committee. (4)

Within those committees, members possess various expertise and are well-versed in the technical operational requirements of TCU. Together, all these members bring to the Commission a wealth of knowledge and experience requisite for the Commission's governance.

During the year, membership to the Commission and its various Committees was as follows:

**(a) Commission Members;**

The names of Members who served the Commission during the year under review were as follows:

S/N	Name	Academic Qualification	Position	Nationality	Appointment	Age
1	Prof. Jacob P. Mtabaji	PhD (Physiology)	Chairman	Tanzanian	15/9/ 2016	75
2	Prof. Makenya Maboko	PhD (Geology)	Member	Tanzanian	22/9/2016	61
3	Prof. Charles Mgone	PhD (Medical and Molecular Genetics)	Member	Tanzanian	19/12/2018	70
4	Dr. Zakia M. Abubakari	PhD (Plant Microbiology)	Member	Tanzanian	22/9/2016	60
5	Mr. Ephery Sedekia	LLM (Corporate and Commercial Laws)	Member	Tanzanian	19/12/2018	41
6	Ms. Adelgunda Mgaya	BA (Public Administration)	Member	Tanzanian	22/9/2016	62
7	Prof. Idris A. Rai	PhD (Computer Science & Networking)	Member	Tanzanian	22/9/2016	47
8	Prof. Adam Mwakalobo	PhD in Agricultural Economics	Member	Tanzanian	19/12/2018	53
9	Prof. Charles Kihampa Executive Secretary	PhD (Chemistry)	Ex-official Member	Tanzanian	13/1/2018	47

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The Commission is required to meet on quarterly basis per year. During the year ended 30th June 2019 the Commission held 4 ordinary meetings and 6 special meetings. During those meetings, matters that were deliberated upon included the following:

- i. Feedback and follow-up of implementation of Commission directives.
- ii. Approval of accreditation of various programmes (Curricula).
- iii. Approval of admission of students into higher education institutions.
- iv. Approval of transfers of students to various institutions.
- v. Approval of the TCU budget, financial and procurement progress reports.
- vi. Approval of accreditation and quality assurance of institutions.
- vii. Approval of other administrative matters as brought in by the Management.
- viii. Approval of Audit Report for Financial Year 2017/2018.
- ix. Approval of Internal audit reports and follow up of implementation of previous audit findings and recommendations.
- x. Approval of disciplinary matters to employees.
- xi. Approval of staff reports and positions.
- xii. Advised the Minister of various Issues relating to Higher Education.

**(b) Committees of the Commission are as follows:**

**(i) Accreditation Committee**

No.	Name	Position	Nationality
1.	Prof. Makenya Maboko	Chairperson	Tanzanian
2.	Prof. Charles Mgone	Member	Tanzanian
3.	Prof. Paschalis Rugarabamu	Member	Tanzanian
4.	Dr. Adolf Rutayuga	Member	Tanzanian
5.	Amb. Steven Mlote	Member	Tanzanian
6.	Prof. Charles Kihampa (ES)	Member	Tanzanian
7.	Dr. Telemu Kassile (DA)	Secretary	Tanzanian

The Committee reports to the Commission and is required to meet on quarterly basis per year. During the year ended 30th June 2019 the Committee held 2 ordinary and 5 special meetings. During those meetings, matters that were deliberated upon included the following:

- i. Recommendations on Institutional accreditations.
- ii. Recommendations on accreditation of programmes, courses and administrative tools for institutions.
- iii. Reports on evaluation of foreign academic award
- iv. The revised Quality assurance guidebook 2019
- v. Recommendations on quality assurance matters of institutions.

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**(ii) Admission Committee**

No.	Name	Position	Nationality
1.	Prof. Charles Mgone	Chairperson	Tanzanian
2.	Prof. Allen Mushi	Member	Tanzanian
3.	Prof. Andrea B. Pembe	Member	Tanzanian
4.	Dr. Zakia Abubakar	Member	Tanzanian
5.	Mr. Abdul - Razaq Badru	Member	Tanzanian
6.	Prof. Charles Kihampa (ES)	Member	Tanzanian
7.	Dr. Kokuberwa Katunzi-Mollele (DAD)	Secretary	Tanzanian

The Committee reports to the Commission and is required to meet on quarterly basis per year or as circumstances may necessitate. During the year ended 30th June 2019 the Committee held 3 ordinary meetings and one consultative meeting on admission procedures. During those meetings, matters that were deliberated upon included the following:

- i. Guidelines on the 2018/19 admission cycle and almanac.
- ii. Recommendations on applicants selected by individual institutions.
- iii. List of multiple applications selected to join higher education institutions.
- iv. Clarification on minimum criteria and requirements to join various degree programmes.
- v. Updates on the University Information Management System (UIMS) for data collections and management.
- vi. Recommendations on the request for transfers and transfer procedures.

**(iii) Grants Committee**

No.	Name	Position	Nationality
1.	Ms. Adelgunda Mgaya	Chairperson	Tanzanian
2.	Prof. Idris Rai	Member	Tanzanian
3.	Mr. Godfrey Simbeye	Member	Tanzanian
4.	Prof. Lughano Kusiluka	Member	Tanzanian
5.	Ms. Bahati Gauzye	Member	Tanzanian
6.	Prof. Charles Kihampa (ES)	Member	Tanzanian
7.	Mr. Mabula G. Mabula - (DCS)	Secretary	Tanzanian

The Committee reports to the Commission and is required to meet on quarterly basis per year. During the year ended 30th June 2019 the Committee held 3 ordinary meetings. During those meetings, matters that were deliberated upon included the following:

- i. Recommendation for approval of proposed Annual Budget and Plans for Financial year 2018/19.

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- ii. Recommendation for approval of Financial and Activity Progress Quarterly Reports for Financial year 2018/2019.
- iii. Recommendation for approval of Quarterly Procurement Reports for 2018/2019.
- iv. Recommendation for approval of revised various fees with effect from 2019/20.
- v. Recommendation for approval of revised Annual Budget and Plans for Financial year 2018/19.

**(iv) Staff Appointment and Development Committee**

No.	Name	Position	Nationality
1.	Prof. Charles Kihampa (ES)	Chairperson	Tanzanian
2.	Dr. Zakia M. Abubakar	Member	Tanzanian
3.	Dr. Aggrey Mlimuka	Member	Tanzanian
4.	Prof. David Mfinanga	Member	Tanzanian
5.	Mr. Mabula G. Mabula (DCS)	Secretary	Tanzanian

The Committee reports to the Commission and is required to meet on quarterly basis per year. During the year ended 30<sup>th</sup> June 2019 the Committee held two ordinary meetings. During the meetings, matters that were deliberated upon included the following:

- i. Recommendation on the disciplinary matters to employees.
- ii. Reports on staff position, training and development.
- iii. Recommendation on the Staff Training policy and Guidelines.

**(v) Audit Committee**

No.	Name	Position	Nationality
1.	Prof. Idris A. Rai	Chairperson	Tanzanian
2.	Mr. Ephery Sedekia	Member	Tanzanian
3.	Prof. Godwin Ndossi	Member	Tanzanian
4.	Mr. Juma Abdulrahman	Member	Tanzanian
5.	Ms. Rose Rutta (LGO)	Secretary	Tanzanian

The Committee reports to the Commission and is required to meet on quarterly basis per year. During the year ended 30<sup>th</sup> June 2019 the Audit Committee held three ordinary meetings. During those meetings, matters that were deliberated upon included the following:

- i. Recommendations on the draft Financial Statement for Financial Year 2017/2018 and approval for submission to External Auditor approved by CAG to commence audit process.
- ii. Recommendations on the audited report and financial statements for the year ended 30<sup>th</sup> June 2018.

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- iii. Recommendations on Management Letter issued by the statutory auditors.
- iv. Recommendation on the implementation of issues raised in the Management letter for Financial Year 2017/18.
- v. Recommendation on external audit fees charged for financial year 2017/18.
- vi. Recommendations on quarterly Internal Audit Reports.
- vii. Recommendation of Internal Audit Plan 2019/20.

### **TENDER BOARD**

No	Name	Position	Nationality
1.	Mr. Mabula G. Mabula	Chairperson	Tanzanian
2.	Dr. Fulgence Matimbo	Member	Tanzanian
3.	Dr. Valerian Kinemo	Member	Tanzanian
4.	Mr. Augustine Swai	Member	Tanzanian
5.	Mr. Yusuf I. Rauna	Member	Tanzanian
6.	Mr. Alexander Kamwela	Member	Tanzanian
7.	Mr. Ibrahim Mtweve	Member	Tanzanian
8.	Mr. Nsubisi Mwansangubo	Secretary	Tanzanian

The Tender Board worked and maintained an independent working environment and conducted its business and made decisions through both holding of meetings and circularization methods depending on issues requiring the approval of the Tender Board Committee. During the year ended 30th June 2019 the Tender Board Committee held 4 meetings and made 15 circular resolutions. During those meetings and circularization, matters that were deliberated upon included the following:

- i. Approval of Annual Procurement Plan for Financial Year 2018/2019 TCU items and ESPJ project.
- ii. Approval of various procurements through tender and circular resolutions as per procurement plan.
- iii. Approval of advert for quotations and quotation documents for various procurements.
- iv. Approval of procurement quarterly reports.

#### **1.4 Capital Structure**

The Commission's capital structure for the year under review is shown in the statement of financial position. The source of corporate funding has been through Capital Grants and Government annual parliamentary budgetary allocations in respect of Personnel Emoluments, Development Fund and Other Charges. Funding for Development Fund and other charges (OC) remained unfunded during the year to run development and operational activities.

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### 1.5 Management

The Management of the Commission is under the Executive Secretary assisted by the three Directors namely;

- a) Director of Accreditation.
- b) Director of Admission, Coordination and Data Base Management.
- c) Director of Corporate Services.

Currently, there are five support services units that report directly to the Executive Secretary as shown below:

- a) Internal Audit Unit - Administratively reports to the Executive Secretary; functionally reports to the Audit Committee of the Commission;
- b) Procurement Management Unit;
- c) Legal Unit;
- d) Public Relations; and
- e) Information, Communication Technology

### 1.6 Shareholders of TCU

The Commission is wholly owned by the Government of Tanzania through the Treasury Registrar.

### 1.7 Attainment in Physical Terms

Given below are the brief explanations for physical performance of planned operational activities during the year under review;

#### 1.7.1 Accreditation and Admission Performance

During the year under review, the commission registered one institution in the categories shown below: -

Types of Registration	2018/2019		2017/2018
	Number of Institution		
Certificate of Accreditation	1		0
Certificate of full registration	0		0
Certificate of Provisional Registration	0		0
<b>TOTAL</b>	<b>1</b>		<b>0</b>

Also, the Commission conducted 25 technical visitations, impromptu and verifications (last year 36), reviewed new and validated/ratified 213 programme curricula and administrative tools (last year 143) and validated and recognized 2,923 foreign awards (last year 2,296).

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As at 30th June, 2019 cumulative list of institutions registered/recognized by the Commission is 45 and deregistered institutions is 4 as outlined below: -

**(a) Institution by Level of Registration**

Types of Registration	2018/2019		2017/2018
	<b>Number of Institution</b>		
Certificate of Accreditation	33		16
Certificate of full registration	11		31
Certificate of Provisional Registration	1		1
Deregistered	4		0
<b>TOTAL</b>	<b>49</b>		<b>48</b>

- Institutions established by Acts of Parliament, Government Notice, University Act, with certificate of accreditation and certificate of full registration may conduct convocations and graduations.
- Institutions with certificate of provisional license are not allowed to run academic and research activities until they are granted Certificate of accreditation.

**(b) University level Institutions operating in Tanzania by Status and ownership**

	Public		Private		Total	
	2018/19	2017/18	2018/19	2017/18	2018/19	2017/18
Fully fledged Universities	12	12	19	22	31	33
Colleges	3	2	11	12	14	14
Centres and Institutes	3	4	7	16	10	20
<b>TOTAL</b>	<b>18</b>	<b>18</b>	<b>37</b>	<b>50</b>	<b>55</b>	<b>67</b>

During the year the Commission coordinated, harmonized and approved admission of **67,766** students to various universities as listed below: -

		2018/2019	2017/2018
(i)	Public Universities	52,789	50,576
(ii)	Private Universities	14,977	13,161
	<b>TOTAL</b>	<b>67,766</b>	<b>63,737</b>

**1.7.2 Financial Performance for the year 2018/2019**

The Commission recoded a surplus of TZS. 1,014,010,244 during the year ended 30th June 2019 against a deficit of TZS. 200,992,078 recorded in the year ended 30th June 2018. The surplus was due to the increase of number of students in university institutions where TCU collected quality assurance fees as main source of income and cost cutting measures.

### 1.7.3 Future Development Plans

Tanzania Commission for Universities owns plot No. 59 at Uporoto Street - Ursino and has plans to build a permanent office building.

During the year under review, the government has not allocated the development funds following Government directives to move to Dodoma. Hence any plans for construction of permanent office should be in Dodoma. Therefore, if funding is provided TCU shall construct its offices in Dodoma.

This decision has impacted on capital in development of our plot No. 59 at Uporoto Street - Ursino.

### 1.7.4 Key Performance Ratios

Inadequate funds received from the Government for recurrent expenditure, development expenditure hampered Commission's activities and it was not possible to efficiently execute the capital development projects planned activities for the year under review. The Commission operated within the properly approved budget.

The following favorable financial ratios for year 2018/19 were attained compared to the last financial year 2017/18.

	2018/2019	Desired	2017/2018
<b>Liquidity Ratios</b>			
Current ratio	2.50:1	2:1	23.60:1
Acid test	2.50:1	1:1	23.53:1
<b>Profitability Ratios</b>			
Return on assets	12.52%	15%	-4.66%
Return on equity	19.50%	15%	-4.82%

### 1.8 Risk Management and Internal Control

The Commission has a risk management policy, which was duly approved by the Commission. Every individual within the Commission is required to appreciate risks inherent at his/her place of work. Risk assessment responsibility rests with Internal Audit Department. Effective internal control is maintained through ensuring that there is segregation of duties and enhancing oversight systems. The Commission's Audit Committee is in charge of the overall risk management.

### 1.9 Solvency

The Commissioners have reviewed the current financial position of the Commission and the working capital needs. On the basis of this review, the Commissioners are of the opinion that for the Commission to perform

effectively and efficiently, it needs additional internal and external sources of financing which include review of current charge rate for services rendered by the Commission. Subsidy from the Government is received inadequately. In order to enable the Commission to carry out its operations effectively, the Commissioners have been highly recommending/demanding injection of more funds from the Government to execute effectively its role as per given mandates. The annual operating results are as shown in the financial statements attached to this report.

#### **1.10 Resources**

The major resource that the Commission possesses is the human capital. It has well-trained personnel in all relevant disciplines.

The other resource which forms part of corporate funding has been through Government annual parliamentary budgetary allocations and government funds collected and retained for its operations. Quality assurance income received from registered university students, foreign award recognition fees, institutional accreditation fees and accreditation of new curricula.

#### **1.11 Principal Risks and Uncertainties**

These constitute, among others the principal risks and uncertainties

- a) Funding of development projects;
- b) Cost control under technical consultancy services;
- c) Recruitment and retention scheme of the human capital; and
- d) Operations in the day to day activities - in terms of operational challenges and working capital needs.

#### **1.12 Relationships with Stakeholders**

The Commission's operations cut across several stakeholders' interests. The Commission enjoys good and cooperative support from almost all stakeholders. Key to this relationship has been prompt and informed communication systems.

#### **1.13 Financial Position and Cash Flows**

The annual financial position, operating results, changes in equity and cash flows are as shown in the set of financial statements attached to this report.

#### **1.14 Seriously Prejudicial Matters**

During the period under review there was a Civil Case. No. 122 Of 2016 Ramadhan Kipanya & others Versus Tanzania Commission for Universities (TCU) & St. Joseph University in Tanzania (SJUIT). The plaintiffs in this matter are suing the Commission and SJUIT for negligently admitting them to an institution to 5 years integrated degree programme which would later be

suspended. The plaintiffs have closed their case and defense hearing has commenced. The matter shall proceed for hearing of defense case on 25th February, 2020.

#### **1.15 Management and Employees' Relationship**

There were continued good relations between employees and management for the year 2018/19. There were no unresolved complaints received by Management from the employees during the year. A healthy relationship continues to exist between management and employees. The Commission is an equal opportunity employer. It gives equal access to employment opportunities and ensures that the best available person is appointed to any given position free from discrimination of any kind and without regard to factors like gender, marital status, tribe, religion and disability which does not impair ability to discharge duties.

#### **1.16 Training Facilities**

The Commission continued to provide training for its employees as need arose. Opportunities to attend seminars and courses inside and outside the country were also provided. A total of two staff are pursuing PhD studies as part of staff capacity building. Also, members of staff have attended short courses to sharpen their skills and widen their practical knowledge while executing the Commission's daily activities.

#### **1.17 Medical Assistance**

The Commission meets the cost of medical consultation and treatment for all employees and their immediate family dependents through contributions made to the National Health Insurance Fund (NHIF). The Commission joined the Fund since July 2011.

#### **1.18 Financial Assistance to Staff**

This is available to all employees depending on the merit of each case as assessed by management as well as liquidity position of the Commission. However, employees are also encouraged to obtain loans or advances from Commercial banks to meet their various needs in as far as finance is concerned.

Currently we have contractual agreements with four commercial banks namely Azania Bank, Tanzania Postal Bank, Bank of Africa, CRDB Bank Ltd Plc and National Micro Finance Bank.

#### **1.19 Persons with Disabilities**

The Commission does not discriminate against disable persons during employment. In the event of a member of staff becoming disabled, every effort is made to ensure that his/her employment with the Commission continues and appropriate training is arranged. It is the policy of the Commission that training, career development and promotion of disabled persons should, as far as possible, be identical to that of other employees.

## 1.20 Employee Benefits

### a) Retirement Benefits

The Commission has statutory obligations to contribute to various pension schemes in favor of all the employees employed under permanent and personable terms. The pension schemes were in force which the Commission contributed includes the Parastatal Pension Fund (PPF), National Social Security Fund (NSSF), Public Service Pension Scheme (PSPF) and Local Authority Pension Fund (LAPF). However, the government combined these pension funds and formed two funds namely, PSSSF and NSSF for public and private employees respectively. Contributions to these funds are recognized as an expense in the period the employees render the related services. However, the Government has taken responsibility to pay salaries and employers pension contributions.

### b) Short Term Benefits

The cost of all short-term employees' benefits such as salaries, employees' entitlements to leave pay, medical aids, long service award, other contributions, etc are recognized during the period in which the employees renders the related services.

### c) Terminal Benefits

Termination benefits are payable whenever an employee's employment is terminated before the normal retirement date or whenever an employee accept voluntary redundancy in exchange of these benefits. The Commission recognizes termination benefits when it is constructively obliged to either terminate the employment of the current employees according to detailed formal plan without possibility or to provide termination benefits as a result of an offer made to encourage voluntary redundancy.

## 1.21 Gender Policy

The Commission has an equal opportunity employment policy as far as gender issues are concerned. Every effort is made to ensure that the Commission's

employment policy maintains gender balance subject to technical and experience considerations.

#### **1.22 Statement of Compliance**

The Commission complied with laws, rules and regulations relating to the higher education sector, labour, environmental, and all other laws in the country which affects the Commission during the year.

#### **1.23 HIV/AIDS Awareness Programme**

The Commission has an HIV/AIDS awareness programme in operation. The Commission encourages her employees to undergo regular voluntary HIV tests and for those in need of medical assistance such assistance is provided free of charge by the Commission.

#### **1.24 Related Party Transactions**

All related party transactions and balances are disclosed in note 26 to these financial statements.

#### **1.25 Political and Charitable Donations**

The Commission did not make any political donations during the year. Neither charitable Donation was made.

#### **1.26 Corporate Social Responsibility**

The Commission upholds good corporate social responsibility practices. It identifies itself with the community that it works with and maintains good working harmony. The level of responsibility is dependent on the nature of operations within the vicinity. Typically, unskilled labour at the place of operation is reserved to the communities in which the Commission operates.

#### **1.27 Statement of Commissioners' Responsibilities**

The TCU Establishment Order requires the Commissioners to prepare financial statements for each financial year that give a true and fair view of the state of affairs of the Commission as at the end of the financial year and of its comprehensive income for that year. It also requires the Commissioners to ensure that the Commission maintains proper accounting records that disclose, with reasonable accuracy, the financial position of the Commission. The Commissioners are also responsible for safeguarding the assets of the

TANZANIA COMMISSION FOR UNIVERSITIES  
REPORTS AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30<sup>TH</sup> JUNE 2019

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Commission and hence for taking reasonable steps for the prevention and detection of fraud, error and other irregularities.

The Commissioners accept responsibility for the preparation and presentation of financial statements that are free from material misstatement whether due to fraud or error.

Nothing has come to the attention of the Commissioners to indicate that the Commission will not remain a going concern for the foreseeable future.

### 1.28 Audit Mandate

The Controller and Auditor General is the statutory auditor of The Tanzania Commission for Universities (TCU) by virtue of Article 143 of the Constitution of the United Republic of Tanzania, amplified in section 10(1) of the Public Audit Act No.11 of 2008. However, in accordance with section 33(1) of Public Audit Act No.11 of 2008, the Controller and Auditor General authorized BAKER TILLY DGP & CO, to carry out the audit of The Tanzania Commission for Universities for the year ended 30th June 2019.

The Commission through the Audit Committee approves the remuneration of the external auditors.

BY ORDER OF THE COMMISSION



CHAIRMAN

30/12/2019

DATE



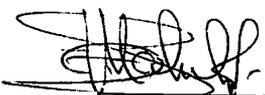
MEMBER

## 2.0 DECLARATION OF THE HEAD OF FINANCE / ACCOUNTING OF (TCU)

The National Board of Accountants and Auditors (NBAA) according to the power conferred under the Auditors and Accountants (Registration) Act. No. 33 of 1972, as amended by Act No. 2 of 1995, requires financial statements to be accompanied with a declaration issued by the Head of Finance/Accounting responsible for the preparation of financial statements of the entity concerned.

It is the duty of a Professional Accountant to assist the Governing Body/Management to discharge the responsibility of preparing financial statements of an entity showing true and fair view of the entity position and performance in accordance with applicable International Accounting Standards and statutory financial reporting requirements. Full legal responsibility for the preparation of financial statements rests with the Board of Directors / Governing Body as under Directors Responsibility statement on an earlier page.

I Mabula G. Mabula being the Director of Finance and Administration of the Tanzania Commission for Universities (TCU) hereby acknowledge my responsibility of ensuring that financial statements for the year ended 30th June 2019 have been prepared in compliance with applicable accounting standards and statutory requirements. I thus confirm that the financial statements give a true and fair view position of Tanzania Commission for Universities (TCU) as on that date and that they have been prepared based on properly maintained financial records.

Signed by: 

Position: Director of Finance and Administration

NBAA Membership No.: 2605-ACPA

Date: 30.12.2019

### 3.0 INDEPENDENT REPORT OF THE CONTROLLER AND AUDITOR GENERAL

Prof. Mayunga H. Nkunya,  
Chairman,  
Tanzania Commission for Universities,  
P. O. Box 6562,  
Dar Es Salaam.

#### REPORT OF THE CONTROLLER AND AUDITOR GENERAL ON FINANCIAL STATEMENTS OF TANZANIA COMMISSION FOR UNIVERSITIES (TCU) FOR THE YEAR ENDED 30<sup>TH</sup> JUNE, 2019

##### Unqualified Opinion

I have audited the financial statements of Tanzania Commission for Universities (TCU), which comprise the statement of financial position as at 30th June, 2019, and the statement of financial performance, statement of changes in net asset, the cash flow statement and the statement of comparison of budget and actual amounts for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In my opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Tanzania Commission for University as at 30th June, 2019, and its financial performance and its cash flows for the year then ended in accordance with the International Public Sector Accounting Standards (IPSAS) Accrual basis.

##### Basis for Opinion

I conducted my audit in accordance with International Standards of Supreme Audit Institutions (ISSAI). My responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. I am independent of the Tanzania Commission for University (TCU) in accordance with the International Ethics Standards Board for Accountants` Code of Ethics for Professional Accountants (IESBA Code) together with the National Board of Accountants and Auditors (NBAA) Code of Ethics, and I have fulfilled my other ethical responsibilities in accordance with these requirements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

### Other Information

Management is responsible for the other information. The other information comprises the Report of the Commission and the Declaration by the Head of Finance but does not include the financial statements and my audit report thereon.

My opinion on the Financial Statements does not cover the other information and I do not express any form of assurance conclusion thereon. In connection with my audit of the financial statements, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or my knowledge obtained in the audit, or otherwise appears to be materially misstated.

If, based on the work I have performed on the other information that there is a material misstatement of this other information; I am required to report that fact. I have nothing to report in this regard.

### Key Audit Matters

Key audit matters are those matters that, in my professional judgment, were of most significance in my audit of the financial statements of the current period. These matters were addressed in the context of my audit of the financial statements as a whole, and in forming my opinion thereon, and I do not provide a separate opinion on these matters. I have determined that there were no key audit matters to communicate in my report.

### Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance IPSAS, and for such internal control as the management determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Management is responsible for assessing the Commission's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Commissioners either intend to liquidate the Commission or cease operations, or have no realistic alternative but to do so.

Those Charged with Governance are responsible for overseeing the Commission's financial reporting process.

#### **Auditor's Responsibilities for the Audit of the Financial Statements**

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISSAI will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In addition, Sect. 10 (2) of the PAA No.11 of 2008 requires me to satisfy myself that, the accounts have been prepared in accordance with the appropriate accounting standards.

Further, Sect. 48(3) of the Public Procurement Act No.9 of 2011 (as amended 2016) requires me to state in my annual audit report whether or not the audited entity has complied with the provisions of the Law and its Regulations.

#### **Report on Other Legal and Regulatory Requirements**

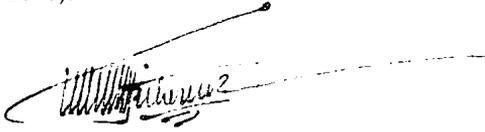
##### **Compliance with the Public Procurement Act, 2011 (as amended in 2016)**

In view of my responsibility on the procurement legislation and taking into consideration the procurement transactions and processes I have reviewed as part of this audit, I state that, TCU procurement transactions and processes have generally complied with the requirements of the Public Procurement Act No.9 of

TANZANIA COMMISSION FOR UNIVERSITIES  
REPORTS AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30<sup>TH</sup> JUNE 2019

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2011 (as amended in 2016) and its underlying Regulations of 2013 (as amended in 2016).



Charles E. Kichere,  
Controller and Auditor General  
National Audit Office,  
Dodoma, Tanzania.

9<sup>th</sup> March 2020



TANZANIA COMMISSION FOR UNIVERSITIES  
REPORTS AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30<sup>TH</sup> JUNE 2019

**STATEMENT OF FINANCIAL POSITION AS AT 30<sup>TH</sup> JUNE, 2019**

	NOTE	2019 TZS	2018 TZS
<b>ASSETS</b>			
<b>CURRENT ASSETS</b>			
Inventories	17	8,772,988	10,178,940
Trade Receivables from exchange transactions	18	2,523,200,423	2,376,944,140
Staff Receivables from exchange transactions	19	46,109,397	69,549,658
Cash and Cash Equivalents	20	4,418,277,817	913,873,029
Prepayment/Deposits	25	268,051,505	3,500,000
<b>TOTAL CURRENT ASSETS</b>		<b>7,264,412,130</b>	<b>3,374,045,767</b>
<b>NON-CURRENT ASSETS</b>			
Property and Equipment (Net)	8(a)	815,624,298	937,974,508
Intangible Assets	8(b)	22,188,254	4,617,254
<b>TOTAL NON-CURRENT ASSETS</b>		<b>837,812,552</b>	<b>942,591,762</b>
<b>TOTAL ASSETS</b>		<b>8,102,224,681</b>	<b>4,316,637,529</b>
<b>CURRENT LIABILITIES</b>			
Trade payables - exchange transactions	21	139,554,367	109,593,881
Other Payables - exchange transactions	22	29,020,695	20,822,421
Project Funds Payables	23	2,733,452,067	12,567,294
<b>TOTAL CURRENT LIABILITIES</b>		<b>2,902,027,129</b>	<b>142,983,596</b>
<b>TOTAL LIABILITIES</b>		<b>2,902,027,129</b>	<b>142,983,596</b>
<b>NET ASSETS</b>		<b>5,200,197,553</b>	<b>4,173,653,933</b>
<b>NET ASSETS/EQUITY</b>			
Capital Funds		785,700,000	785,700,000
Revaluation Reserve	24	-	1,036,573,252
Retained Earnings		4,414,497,553	2,351,380,681
<b>TOTAL EQUITY</b>		<b>5,200,197,553</b>	<b>4,173,653,933</b>
<b>TOTAL NET ASSETS</b>		<b>5,200,197,553</b>	<b>4,173,653,933</b>

THE NOTES FORM PARTS OF THESE FINANCIAL STATEMENTS

NAME			
POSITION	CHAIRMAN	MEMBER	DIRECTOR, DFA
REG. NO	N/A	NA	2605-ACPA
DATE	30-12-2019	30/12/2019	30.12.2019

National Audit Office

AR/TCU/2018/2019

**TANZANIA COMMISSION FOR UNIVERSITIES  
REPORTS AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30<sup>TH</sup> JUNE 2019**

**STATEMENT OF FINANCIAL PERFORMANCE FOR THE YEAR ENDED 30<sup>TH</sup> JUNE, 2019**

	NOTE	2019 TZS	2018 TZS
<b>REVENUE</b>			
Revenue from non-exchange transactions	9	5,022,374,300	4,992,070,000
Revenue from exchange transactions	10	900,983,614	1,676,347,807
<b>TOTAL REVENUE</b>		<u><b>5,923,357,914</b></u>	<u><b>6,668,417,807</b></u>
<b>EXPENSES</b>			
Staff Costs and Benefits	12	2,315,758,684	2,501,469,728
Accreditation, Admission and Grants Expenses	11	850,627,552	1,906,504,514
Administrative Expenses	13	1,005,898,087	1,816,044,756
Other Expenses	15	485,531,968	380,564,064
Financial Expenses	16	5,108,106	6,860,536
Depreciation and Amortization	14	246,423,273	257,966,287
<b>TOTAL EXPENSES</b>		<u><b>4,909,347,670</b></u>	<u><b>6,869,409,885</b></u>
<b>SURPLUS / (DEFICIT) FOR THE YEAR</b>		<u><b>1,014,010,244</b></u>	<u><b>(200,992,078)</b></u>

THE NOTES FORM PARTS OF THESE FINANCIAL STATEMENTS

NAME POSITION REG. NO DATE	 <hr/> CHAIRMAN N/A 30-12-2019	 <hr/> MEMBER NA 30/12/2019	 <hr/> DIRECTOR, DFA 2605-ACPA 30.12.2019
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TANZANIA COMMISSION FOR UNIVERSITIES  
REPORTS AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30<sup>TH</sup> JUNE 2019

**STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDED 30TH JUNE 2019**

	Capital Fund TZS	Revaluation Reserves TZS	Retained Earnings TZS	Total TZS
<b>2018 - 2019</b>				
At start of year	785,700,000	1,036,573,252	2,351,380,681	4,173,653,933
Adjustments - Others	-	-	(1,507,996)	(1,507,996)
Adjustments - Depreciation	-	-	14,041,372	14,041,372
Adjustments - Revaluation surplus	-	(1,036,573,252)	1,036,573,252	-
Surplus for the year	-	-	1,014,010,244	1,014,010,244
<b>As at 30 June 2019</b>	<u>785,700,000</u>	<u>-</u>	<u>4,414,497,553</u>	<u>5,200,197,553</u>
<b>2017 - 2018</b>				
At start of year	785,700,000	1,036,573,252	2,564,500,160	4,386,773,412
Adjustments Deficit for the year	-	-	(12,127,402)	(12,127,402)
	-	-	(200,992,078)	(200,992,078)
<b>As at 30 June 2018</b>	<u>785,700,000</u>	<u>1,036,573,252</u>	<u>2,351,380,681</u>	<u>4,173,653,933</u>

THE NOTES FORM PARTS OF THESE FINANCIAL STATEMENTS

NAME			
POSITION	CHAIRMAN	MEMBER	DIRECTOR, DFA
REG. NO	N/A	NA	2605-ACPA
DATE	<u>30-12-2019</u>	<u>30/12/2019</u>	<u>30.12.2019</u>

**TANZANIA COMMISSION FOR UNIVERSITIES  
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**CASH FLOW STATEMENT FOR THE YEAR ENDED 30TH JUNE 2019**

	NOTE	2019	2018
Cash generated From / (Used in) Operating Activities		TZS	TZS
<b>Receipts:</b>			
Government Subvention	9	1,580,228,300	1,654,534,600
Admission Fees	10	32,340,000	16,380,000
Quality Assurance Fees	29	3,117,261,397	3,147,704,410
Other income	30	1,021,846,573	1,762,208,699
ESPJ Project	23	4,236,760,000	-
<b>Total Receipts</b>		<b>9,988,436,270</b>	<b>6,580,827,709</b>
<b>Payments:</b>			
Personnel Expenses	12	(2,315,758,684)	(2,554,419,016)
Accreditation, Admission and Grants Expenses	11&23	(2,317,469,710)	(1,911,734,714)
Administrative Expenses	31	(968,661,506)	(1,672,774,879)
Other Expenses	32	(484,491,503)	(475,408,660)
Financial Expenses	16	(5,108,105)	(6,860,536)
<b>Total Payments</b>		<b>(6,091,489,508)</b>	<b>(6,621,197,804)</b>
<b>Net Cash generated From / (Used in) Operating Activities</b>	<b>(A)</b>	<b>3,896,946,763</b>	<b>(40,370,094)</b>
<b>Cash flow From / (Used in) Investing Activities</b>			
Cash paid for purchase of Property, plant and equipment	8a & 25	(370,775,196)	(21,596,698)
Cash paid for purchase of Intangibles	8b	(22,000,000)	-
<b>Net Cash flow From / (Used in) Investing Activities</b>	<b>(B)</b>	<b>(392,775,196)</b>	<b>(21,596,698)</b>
<b>Cash flow From / (Used in) Financing Activities</b>			
Foreign Exchange (Gain) / Loss		233,221	284,322
<b>Net Cash Flow From Financing Activities</b>	<b>(C)</b>	<b>233,221</b>	<b>284,322</b>
<b>Net Increase / (Decrease) in cash and cash equivalent</b>	<b>(A+B+C)</b>	<b>3,504,404,788</b>	<b>(61,966,792)</b>
Cash and cash equivalent at the beginning of the year		913,873,029	975,555,499
<b>Cash and cash equivalent at end of year</b>	<b>20</b>	<b>4,418,277,817</b>	<b>913,873,029</b>

THE NOTES FORM PARTS OF THESE FINANCIAL STATEMENTS

NAME

POSITION

REG. NO

DATE

CHAIRMAN

N/A

30-12-2019

MEMBER

NA

30/12/2019

DIRECTOR, DFA

2605-ACPA

30.12.2019

TANZANIA COMMISSION FOR UNIVERSITIES  
REPORTS AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30<sup>TH</sup> JUNE 2019

**STATEMENT OF COMPARISON OF BUDGET AND ACTUAL AMOUNTS FOR THE FINANCIAL YEAR 2018/2019**

	Original / Final Budget		Adjustments	Final Budget		Actual on Comparable Basis	Performance Difference
	TZS	TZS		TZS	TZS		
	2018/2019						
Government Subvention	2,926,689,975	-	TZS	2,926,689,975	TZS	1,580,228,300	TZS (1,346,461,675)
Admission Fees	20,000,000	-		20,000,000		32,340,000	12,340,000
QA Fees	2,600,000,000	-		2,600,000,000		3,117,261,397	517,261,397
Other Income	982,000,000	-		982,000,000		1,021,796,573	39,796,573
ESPJ Project	1,000,000,000	-	3,236,760,000	4,236,760,000		4,236,760,000	-
Cash balance from previous year	500,000,000	-		500,000,000		500,000,000	-
<b>TOTAL REVENUE</b>	<b>8,028,689,975</b>	<b>3,236,760,000</b>	<b>3,236,760,000</b>	<b>11,265,449,975</b>		<b>10,488,436,270</b>	<b>(777,013,705)</b>
Personnel Expenses	3,730,999,975	-		3,730,999,975		2,315,758,684	(1,415,241,291)
Accreditation, Admission and Grants Expenses	2,325,000,000	-	3,236,760,000	5,561,760,000		801,594,483	(4,760,165,517)
ESPJ Project	-	-		-		1,515,875,227	1,515,875,227
Administrative Expenses	1,202,560,000	-		1,202,560,000		968,661,506	(233,898,494)
Other Expenses	360,530,000	-		360,530,000		484,491,503	123,961,503
Finance Expenses	9,600,000	-		9,600,000		5,108,105	(4,491,895)
Capital Expenditure	400,000,000	-		400,000,000		392,775,196	(7,224,804)
<b>TOTAL EXPENSES</b>	<b>8,028,689,975</b>	<b>3,236,760,000</b>	<b>3,236,760,000</b>	<b>11,265,449,975</b>		<b>6,484,264,705</b>	<b>(4,781,185,270)</b>
<b>SURPLUS / (DEFICIT) FOR THE YEAR</b>						<b>4,004,171,565</b>	<b>4,004,171,565</b>

**NB:** Details on Statement of Comparison of Budget and Actual Amounts for the financial year 2018/2019 have been shown under Note 36 to the financial statements.

National Audit Office

AR/TCU/2018/2019

## NOTES TO THE FINANCIAL STATEMENTS

### NOTE 1 COMMISSION'S INFORMATION

Tanzania Commission for Universities (TCU) was established under the Universities Act Cap 346, 2005 with a noble aim of regulating and promoting the quality of the higher education in the country through setting of minimum benchmarks with which the universities are required to comply. Tanzania Commission for Universities discharges its functions under the Ministry of Education, Science and Technology.

The principal mandates of the Commission are:

**a) Regulatory:**

Conducts periodic evaluation of universities, their systems and programs so as to regulate the quality assurance systems at new and established universities and in the process institutions are registered and accredited to operate in Tanzania. TCU also validate programmes to ensure their credibility and evaluates for recognition university qualifications attained from local and foreign institutions for use in Tanzania.

**b) Advisory:**

Advises the government and the general public on matters related to higher education in Tanzania as well as international issues pertaining to higher education, including advice on program and policy formulation and other best practices.

**c) Supportive:**

Ensures the orderly conduct of university operations and management, adherence to set standards and benchmarks by providing support to universities in terms of coordinating the admission of students, offering training and other sensitization interventions in key areas like quality assurance, university leadership and management, fund raising and resources mobilization, entrepreneurial skills and gender mainstreaming.

Tanzania Commission for Universities is incorporated in Tanzania. Its registered office and address of its principal place of business is:

TANZANIA COMMISSION FOR UNIVERSITIES  
REPORTS AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30<sup>TH</sup> JUNE 2019

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Ministry of Education, Science, and Technology Building  
Ground Floor  
P. O. Box 6562,  
7 Magogoni Street  
11479, Dar es Salaam -  
Tanzania  
Tel. Gen: +255 (0) 22 2113694  
Direct Line: +255 (0) 22 2113691  
Fax: +255 (0) 22 2113692  
Email: es@tcu.go.tz  
Website: www.tcu.go.tz

**NOTE 2 BASIS OF PREPARATION**

The financial statements have been prepared on a historical cost convention except for investment properties, certain items of property, plant and equipment and financial instruments that have been measured at fair value.

The financial statements are presented in Tanzanian Shillings (TZS) and all values are stated in whole except when otherwise indicated.

**Statement of compliance**

The financial statements of the Commission have been prepared in accordance with International Public Sector Accounting Standards (IPSAS) as issued by the International Public Sector Accounting Standards Board (IPSASB) and comply with the Universities Act Cap 346, of the law of Tanzania, Public Finance Act (2001), Public Procurement Act (2011) and Tanzania Financial Reporting Standards (TFRS 1: Directors Report).

**NOTE 3 CHANGES IN ACCOUNTING POLICIES AND DISCLOSURES**

The financial statements of the Commission have been prepared in accordance with International Public Sector Accounting Standards (IPSAS) as directed by the government through Circular No EB/AG/FNA/14/VOL IV/78 dated 9<sup>th</sup> January 2015 - which are in line with Public finance Act 2001. Updates and circulars are being issued from time to time by the Accountant General Ministry of Finance and

TANZANIA COMMISSION FOR UNIVERSITIES  
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Planning of the URT on financial matters which the Commission have complied with.

The financial statements have been prepared under the historical cost convention.

**NOTE 4 NEW AND AMMENDED STANDARDS**

IPSAS 41: Financial Instruments	Effective for annual financial statements covering periods beginning on or after 1 January 2022
IPSAS 42: Social Benefits	Effective for annual financial statements covering periods beginning on or after 1 January 2022

The above new and revised IPSAS and Amendments were issued but not yet effective and therefore has not been applied in these financial statements. The Commission has not yet assessed the impact of these changes on the financial statements.

**NOTE 5 STANDARDS ISSUED BUT NOT YET EFFECTIVE**

Standards issued but not yet effective at the date of issuance of the Commission’s financial statements shall be applicable at a future date. The Commission intends to adopt those applicable standards when they become effective.

**NOTE 6 SUMMARIES OF SIGNIFICANT ACCOUNTING POLICIES**

The accounting policies adopted, which are consistent with those of previous years, are shown below:

**6.1 Foreign Currency Translation**

*Functional and Presentation Currency*

The financial statements are presented in Tanzanian Shillings (TZS), which is the Commission’s functional and presentation currency.

*Transactions and balances*

Foreign currency transactions are translated into Tanzanian Shillings using the exchange rates prevailing at the dates of the transactions. Monetary assets and liabilities denominated in foreign currencies are

retranslated at the functional currency spot rate of exchange ruling at the reporting date. Foreign exchange gains and losses resulting from the settlement of such transactions and from the translation at year-end exchange rates of monetary assets and liabilities denominated in foreign currencies are recognized in the Statement of Profit or Loss and Other Comprehensive Income.

## 6.2 Revenue recognition

Revenue is recognized to the extent that it is probable that the economic benefits will flow to the Commission and the revenue can be reliably measured. Revenue is measured at the fair value of the consideration received, excluding discounts, rebates, and Value Added Tax or duty. The Commission assesses its revenue arrangements against specific criteria in order to determine if it is acting as principal or agent. The Commission has concluded that it is acting as a principal in all of its revenue arrangements. The following specific recognition criteria must also be met before revenue is recognized:

### *Sale of goods*

Revenue is recognized when significant risks and rewards of ownership of goods have passed to the buyer, usually on delivery of the goods.

### *Rendering of services*

Revenue from the rendering of services is recognized by reference to the stage of completion. Stage of completion is measured by reference to labour hours incurred to date as a percentage of total estimated labour hours for each contract. Where the contract outcome cannot be measured reliably, revenue is recognized only to the extent that the expenses incurred are eligible to be recovered.

### *Interest income*

For all financial instruments measured at amortized cost and interest bearing financial assets classified as available-for-sale, interest income or expense is recorded using the effective interest rate (EIR), which is the rate that exactly discounts the estimated future cash payments or receipts through the expected life of the financial instrument or a shorter period, where appropriate, to the net carrying amount of the financial asset or liability. Interest income is

included in finance income in the statement of comprehensive income.

### 6.3 Property, Plant and Equipment

Plant and equipment are stated at cost, net of accumulated depreciation and/or accumulated impairment losses, if any. Such cost includes the cost of replacing part of the plant and equipment and borrowing costs for long-term construction projects if the recognition criteria are met. When significant parts of property, plant and equipment are required to be replaced in intervals, the Commission recognizes such parts as individual assets with specific useful lives and depreciation, respectively. Likewise, when a major inspection is performed, its cost is recognized in the carrying amount of the plant and equipment as a replacement if the recognition criteria are satisfied. All other repair and maintenance costs are recognized in the statement of financial performance as incurred. The present value of the expected cost for the decommissioning of the asset after its use is included in the cost of the respective asset if the recognition criteria for a provision are met.

Land and buildings are measured at fair value less accumulated depreciation on buildings and impairment losses recognized after the date of the revaluation. Review are performed frequently to ensure that the fair value of asset does not differ materially from its carrying amount.

An annual transfer from the asset revaluation reserve to retained earnings is made for the difference between depreciation based on the re-valued carrying amount of the assets and depreciation based on the assets original cost. Additionally, accumulated depreciation as at the revaluation date is eliminated against the gross carrying amount of the asset and the net amount is restated to the re-valued amount of the asset. Upon disposal, any revaluation reserve relating to the particular asset being sold is transferred to retained earnings. Depreciation is calculated on a straight-line basis over the estimated useful life of the assets. The annual depreciation rates which have been consistently applied are:

No.	Class	Rate
1	Leasehold Land	NIL
2	Building	2%
3	Computers	25%

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4	Motor Vehicles	20%
5	Intangible Assets	25%
6	Office Equipment	20%
7	Office Furniture	20%
8	Fixture and Fittings - Partitions	50%

An item of property, plant and equipment and any significant part initially recognized is derecognized upon disposal or when no future economic benefits are expected from its use or disposal. Any gain or loss arising on de-recognition of the asset (calculated as the difference between the net disposal proceeds and the carrying amount of the asset) is included in the income statement when the asset is derecognized.

Fixture and fittings-Partitions is recognized as assets when costs are incurred and shall be depreciated depending on the duration of lease agreement.

The assets' residual values, useful lives and methods of depreciation are reviewed at each financial year end, and adjusted retrospectively, if appropriate.

#### 6.4 Intangible assets

Intangible assets acquired are measured on initial recognition at cost. Following initial recognition, intangible assets are carried at cost less any accumulated amortization and any accumulated impairment losses. Internally generated intangible assets are not capitalized and expenditure is reflected in the statement of comprehensive income in the year in which the expenditure is incurred.

The useful lives of intangible assets are assessed to be finite. Intangible assets with finite lives are amortized over the useful economic life and assessed for impairment whenever there is an indication that the intangible asset may be impaired. The annual rate of amortization applied is 25%.

The amortization period and the amortization method for an intangible asset are reviewed at least at each financial year-end. Changes in the expected useful life or the expected pattern of consumption of future economic benefits embodied in the asset is accounted for by changing the Amortization period or method, as appropriate, and treated as changes in accounting estimates.

The amortization expense on intangible assets is recognized in the statement of comprehensive income. Gains or losses arising from derecognizing of an intangible asset are measured as the difference between the net disposal proceeds and the carrying amount of the asset and are recognized in the statement of comprehensive income when the asset is derecognized.

## 6.5 Impairment of Non-Financial Assets

The Commission assesses at each reporting date whether there is an indication that an asset may be impaired. If any such indication exists, or when annual impairment testing for an asset is required, the Commission makes an estimate of the asset's recoverable amount. An asset's recoverable amount is the higher of an asset's or cash generating unit's fair value less costs to sell and its value in use and is determined for an individual asset, unless the asset does not generate cash inflows that are largely independent of those from other assets or groups of assets.

Where the carrying amount of an asset exceeds its recoverable amount, the asset is considered impaired and is written down to its recoverable amount. In assessing value in use, the estimated future cash flows are discounted to their present value using a pre-tax discount rate that reflects current market assessments of the time value of money and the risks specific to the asset. Impairment losses of continuing operations are recognized in the statement of comprehensive income in those expense categories consistent with the function of the impaired asset.

An assessment is made at each reporting date as to whether there is any indication that previously recognized impairment losses may no longer exist or may have decreased. If such indication exists, the recoverable amount is estimated. A previously recognized impairment loss is reversed only if there has been a change in the estimates used to determine the asset's recoverable amount since the last impairment loss was recognized. If that is the case the carrying amount of the asset is increased to its recoverable amount. That increased amount cannot exceed the carrying amount that would have been determined, net of depreciation, had no impairment loss been recognized for the asset in prior years. Such reversal is recognized in the statement of comprehensive income. After such a

reversal the depreciation charge is adjusted in future periods to allocate the asset's revised carrying amount, less any residual value, on a systematic basis over its remaining useful life.

#### 6.6 Non-current assets held for sale and discontinued operations

Non-current assets and disposal groups of assets classified as held for sale are measured at the lower of carrying amount and fair value less costs to sell.

Non-current assets and disposal groups are classified as held for sale if their carrying amounts will be recovered through a sale transaction rather than through continuing use. This condition is regarded as met only when the sale is highly probable and the asset or disposal group is available for immediate sale in its present condition. Management must be committed to the sale, which should be expected to qualify for recognition as a completed sale within one year from the date of classification.

Property, plant and equipment and intangible assets once classified as held for sale are not depreciated or amortized.

#### 6.7 Government grants

Government grants are non-exchange transactions which are recognized where there is reasonable assurance that the grant will be received and all attached conditions will be complied with. When the grant relates to an expense item, it is recognized as income over the period necessary to match the grant on a systematic basis to the costs that it is intended to compensate. Where the grant relates to an asset, it is recognized as deferred income and released to income in equal amounts over the expected useful life of the related asset.

#### 6.8 Financial assets

##### *Initial recognition and measurement*

Financial assets within the scope of IPSAS 29 are classified as financial assets at fair value through statement of financial performance, loans and receivables, held-to-maturity investments or available-for-sale financial assets as appropriate.

The Commission determines the classification of its financial assets at initial recognition.

All financial assets are recognized initially at fair value plus, in the case of investments not at fair value through statement of financial performance, directly attributable transaction costs.

All regular way purchases and sales of financial assets are recognized on the trade date, which is the date that the Commission commits to purchase the asset. Regular way purchases or sales are purchases or sales of financial assets that require delivery of assets within the period generally established by regulation or convention in the marketplace.

The Commission's financial assets include cash and short-term deposits, trade and other receivables, loan and other receivables.

#### **Subsequent measurement**

The subsequent measurement of financial assets depends on their classification as follows:

#### ***Financial assets at fair value through comprehensive income statement***

Financial assets at fair value through statement of financial performance include financial assets held for trading and financial assets designated upon initial recognition as at fair value through statement of financial performance.

Financial assets are classified as held for trading if they are acquired for the purpose of selling or repurchasing in the near term.

#### ***Cash and cash equivalents***

Cash and bank balances in the statement of financial position comprise cash at banks and in hand and short-term deposits with an original maturity of three months or less. For the purpose of the statement of cash flows, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts.

### *Loans and receivables*

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market.

After initial measurement loans and receivables are carried at amortized cost using the effective interest method less any allowance for impairment. Gains and losses are recognized in the statement of comprehensive income when the loans and receivables are derecognized or impaired, as well as through the amortization process.

### *Fair value*

The fair value of investments that are actively traded in organized financial markets is determined by reference to quoted market bid prices at the close of business on the financial year end date. For investments where there is no active market, fair value is determined using valuation techniques. Such techniques include using recent arm's length market transactions; reference to the current market value of another instrument which is substantially the same; discounted cash flow analysis or other valuation models.

### *Amortized cost*

Held-to-maturity investments and loans and receivables are measured at amortized cost. This is computed using the effective interest method less any allowance for impairment.

The calculation takes into account any premium or discount on acquisition and includes transaction costs and fees that are an integral part of the effective interest rate.

### *Impairment of financial assets*

The Commission assesses at each financial year end date whether a financial asset or group of financial assets is impaired. A financial asset or a group of financial assets is deemed to be impaired if, and only if, there is objective evidence of impairment as a result of one or more events that has occurred after the initial recognition of the asset (an incurred 'loss event') and that loss event has an impact on the estimated future cash flows of the financial asset or the group of financial assets that can be reliably estimated.

### *Financial assets carried at amortized cost*

If there is objective evidence that an impairment loss on assets carried at amortized cost has been incurred, the amount of the loss is measured as the difference between the asset's carrying amount and the present value of estimated future cash flows (excluding future expected credit losses that have not been incurred) discounted at the financial asset's original effective interest rate (i.e. the effective interest rate computed at initial recognition). The carrying amount of the asset is reduced through use of an allowance account. The amount of the loss shall be recognized in comprehensive income statement. If, in a subsequent period, the amount of the impairment loss decreases and the decrease can be related objectively to an event occurring after the impairment was recognized, the previously recognized impairment loss is reversed, to the extent that the carrying value of the asset does not exceed its amortized cost at the reversal date. Any subsequent reversal of an impairment loss is recognized in statement of financial performance.

In relation to trade receivables, a provision for impairment is made when there is objective evidence (such as the probability of insolvency or significant financial difficulties of the debtor) that the Commission will not be able to collect all of the amounts due under the original terms of the invoice. The carrying amount of the receivable is reduced through use of allowance/provisions of **25%** total amount identified trade debtors. Impaired debts are derecognized when they are assessed as uncollectible.

### *Available-for-sale financial investments*

If an available-for-sale asset is impaired, an amount comprising the difference between its cost (net of any principal payment and amortization) and its current fair value, less any impairment loss previously recognized in statement of financial performance, is transferred from equity to statement of financial performance. Reversals in respect of equity instruments classified as available-for-sale are not recognized in statement of financial performance. Reversals of impairment losses on debt instruments are reversed through statement of financial performance; if the increase in fair value of the instrument can be objectively related to an event occurring after the impairment loss was recognized in statement of financial performance.

### *Derecognizing of financial assets*

A financial asset (or, where applicable a part of a financial asset or part of a group of similar financial assets) is derecognized when:

- The rights to receive cash flows from the asset have expired;
- The Commission has transferred its rights to receive cash flows from the asset or has assumed obligation to pay the received cash flows in full without material delay to a third party under a 'pass-through' arrangement and either:
  - a) The Commission has transferred substantially all the risks and rewards of the asset, or
  - b) The Commission has neither transferred nor retained substantially all the risks and rewards of the asset, but has transferred control of the asset.

Where the Commission has transferred its rights to receive cash flows from an asset and has neither transferred nor retained substantially all the risks and rewards of the asset nor transferred control of the asset, the asset is recognized to the extent of the Commission's continuing involvement in the asset. Continuing involvement that takes the form of a guarantee over the transferred asset is measured at the lower of the original carrying amount of the asset and the maximum amount of consideration that the Commission could be required to repay.

## **6.9 Financial liabilities**

### *Initial recognition and measurement*

Financial liabilities within the scope of IAS 39 are classified as financial liabilities at fair value through statement of financial performance, or loans and borrowings as appropriate. The Commission determines the classification of its financial liabilities at initial recognition. All financial liabilities are recognized initially at fair value and in the case of loans and borrowings, plus directly attributable transaction costs. The Commission's financial liabilities include trade and other payables, bank overdraft, loans and borrowings.

### Subsequent measurement

The measurement of financial liabilities depends on their classification as follows:

- Financial liabilities at fair value through comprehensive income statement
- Financial liabilities at fair value through statement of financial performance includes financial liabilities held for trading and financial liabilities designated upon initial recognition as at fair value through statement of financial performance. Financial liabilities are classified as held for trading if they are acquired for the purpose of selling in the near term.
- Gains or losses on liabilities held for trading are recognized in the statement of financial performance.

### *Interest bearing loans and borrowings*

All loans and borrowings are initially recognized at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortized cost using the effective interest method. Gains and losses are recognized in statement of financial performance when the liabilities are derecognized as well as through the amortization process.

### *Derecognizing of financial liabilities*

A financial liability is derecognized when the obligation under the liability is discharged or cancelled or expires. Where an existing financial liability is replaced by another from the same lender on substantially different terms, or the terms of an existing liability are substantially modified, such an exchange or modification is treated as a derecognizing of the original liability and the recognition of a new liability, and the difference in the respective carrying amounts is recognized in the statement of financial performance.

## 6.10 Provisions

Provisions are recognized when the Commission has a present obligation (legal or constructive) as a result of a past event, it is probable that an outflow of resources embodying economic benefits will be required to settle the obligation and a reliable estimate can be

made of the amount of the obligation. Where the Commission expects some or all of a provision to be reimbursed, for example under an insurance contract, the reimbursement is recognized as a separate asset but only when the reimbursement is virtually certain. The expense relating to any provision is presented in statement of comprehensive income net of any reimbursement. If the effect of the time value of money is material, provisions are discounted using a current pre tax rate that reflects, where appropriate, the risks specific to the liability. Where discounting is used, the increase in the provision due to the passage of time is recognized as a finance cost.

## 6.11 Employment benefits

### *Short term benefits*

These include salaries and wages, annual leave and other short-term benefits. Liabilities related to annual leave at the end of the financial year are accrued in the financial statements.

### *Post-employment benefits*

The Commission operates defined contribution plans only at the moment.

### *Defined contribution plan*

The Commission's employees are members of two state-owned pension schemes, namely the Public Service Security Pension Fund (PSSPF) and National Social Security Fund (NSSF). PSSPF was formed after change of establishing laws of Parastatal Pension Fund -PPF, Public Service Pension Fund-PSPF, Local Authority Pension Fund-LAPF and Government Employee Pension Fund-GEPPF. The Commission/government and the employees contribute 15% and 5% respectively, of the employee's gross salary. The Commission's contributions to the funds are charged to the statement of financial performance in the year to which they relate.

### *Other long-term employment benefits*

These include gratuity for contract staff which are paid at the end of the contract terms.

### *Termination benefits*

Termination benefits are payable when employment is terminated by the Commission before the normal retirement date or whenever an employee accepts voluntary redundancy in exchange for these benefits. The Commission recognizes termination benefits when it is demonstrably committed to either terminating the employment of current employees according to a detailed formal plan without possibility of withdrawal, or providing termination benefits as a result of an offer made to encourage voluntary redundancy. Benefits falling due more than twelve months after financial year end date are discounted to present value.

## 6.12 Taxes

### *Income Tax*

The Tanzania Commission for Universities is a Government agency, thus is not liable to pay tax. The Commission is exempted under Second Schedule of Income Tax Act, 2004.

### *Value added tax*

Revenues, expenses and assets are recognized net of the amount of value added tax except:

- where the value added tax incurred on a purchase of assets or services is not recoverable from the taxation authority, in which case the value added tax is recognized as part of the cost of acquisition of the asset or as part of the expense item as applicable; and
- Receivables and payables that are stated with the amount of value added tax included.

The net amount of value added tax recoverable from, or payable to, the taxation authority is included as part of receivables or payables in the statement of financial position.

## NOTE 7 SIGNIFICANT ACCOUNTING JUDGMENTS, ESTIMATES AND ASSUMPTIONS

The preparations of financial statements in conformity with IPSAS require the use of certain accounting estimates. It also requires

management to exercise its judgment in the process of applying the Commission's accounting estimates.

The Commission makes estimates and assumptions that affect the reported amounts of assets and liabilities within the next period.

Estimates and judgments are continually evaluated and are based on historical experience and other factors, including expectation of future events that are believed to be reasonable under the circumstances.

#### *Impairment of non-financial assets*

The Commission assesses whether there are any indicators of impairment for all non-financial assets at each reporting date. Non-financial assets are tested for impairment when there are indicators that the carrying amounts may not be recoverable.

When value in use calculations are undertaken, management must estimate the expected future cash flows from the asset or cash generating unit and choose a suitable discount rate in order to calculate the present value of those cash flows.

#### *Fair value of financial instruments*

Where the fair value of financial assets and financial liabilities recorded in the statement of financial position cannot be derived from active markets, they are determined using valuation techniques including the discounted cash flows model. The inputs to these models are taken from observable markets where possible, but where this is not feasible, a degree of judgment is required in establishing fair values. The judgments include considerations of inputs such as liquidity risk, credit risk and volatility. Changes in assumptions about these factors could affect the reported fair value of financial instruments.

#### *Inventory (Stocks and Stores)*

Stocks and store (Inventory) are measured at costs upon initial recognition. The extent that inventory was received through non exchange transactions (for no cost or for nominal costs) the costs of the inventory is its fair value at the date of acquisition.

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Inventories are recognized as expenses when deployed for utilization or consumption in the ordinary course of operations of the Commission using FIFO method.

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**NOTE 8 (a) PROPERTIES, PLANT AND EQUIPMENT**

**CURRENT YEAR 2018/2019**

Description	Leasehold Land		Buildings		Computers		Office Equipment		Furniture & Fittings		Motor Vehicles		Total
	TZS		TZS		TZS		TZS		TZS		TZS		
% Rates	0		2		25		20		20		20		
Carrying Amount at costs / revaluation as at 01.07.2018	477,000,000		77,000,000		216,890,219		104,487,995		197,224,788		548,000,000		1,620,603,002
Additions - Current year	-		-		63,016,422		6,168,069		36,418,200		-		105,602,691
Carrying Amount at costs / revaluation as at 30.06.2019	477,000,000		77,000,000		279,906,641		110,656,064		233,642,988		548,000,000		1,726,205,693
Total Accumulated Depreciation as at 01.07.2018	-		9,240,000		139,598,677		42,088,620		80,701,197		411,000,000		682,628,494
Adjustments	-		(1,540,000)		-		5,083,610		9,815,018		(27,400,000)		(14,041,372)
Depreciation	-		1,540,000		66,285,279		21,430,167		43,138,827		109,600,000		241,994,273
Total Accumulated Depreciation as at 30.06.2019	-		9,240,000		205,883,956		68,602,397		133,655,042		493,200,000		910,581,395
Net Assets as at 30.06.2019	477,000,000		67,760,000		74,022,685		42,053,667		99,987,946		54,800,000		815,624,298

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**PREVIOUS YEAR 2017/2018**

Description	Leasehold Land	Buildings	Computers	Office Equipment	Furniture & Fittings	Motor Vehicles	Fixture and Fittings- Partitions	Total
	TZS	TZS	TZS	TZS	TZS	TZS	TZS	TZS
% Rates	0	2	25	20	20	20	50	
Carrying Amount at costs / revaluation as at 01.07.2017	477,000,000	77,000,000	206,166,969	98,630,315	191,678,020	548,000,000	456,586,388	2,055,061,692
Additions - Current year	-	-	10,723,250	5,857,680	5,546,768	-	-	22,217,698
Carrying Amount at costs / revaluation as at 30.06.2018	477,000,000	77,000,000	216,890,219	104,487,995	197,224,788	548,000,000	456,586,388	2,077,189,390
Total Accumulated Depreciation as at 01.07.2017	-	6,160,000	87,111,706	26,837,786	51,256,148	274,000,000	437,561,955	882,927,595
Depreciation	-	3,080,000	52,486,971	15,250,834	29,445,049	137,000,000	19,024,433	256,287,287
Total Accumulated Depreciation as at 30.06.2018	-	9,240,000	139,598,677	42,088,620	80,701,197	411,000,000	456,586,388	1,139,214,882
Net Assets as at 30.06.2018	477,000,000	67,760,000	77,291,542	62,399,375	116,523,591	137,000,000	-	937,974,508

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**NOTE 8 (b) INTANGIBLE ASSETS 2018/2019**

Software	Date of Effective Usage	Date of Upgrade	Cost / Valuation	Upgrade Cost	Total Cost / Valuation	25% Amortization			Carrying Amount 30.06.2019	Carrying Amount 30.06.2018
						As at 30.06.2018	Carrying for the year	As at 30.06.2019		
Admission System (UMIS)	Mar - 13	Dec - 18	121,495,000	22,000,000	143,495,000	121,494,999	2,750,000	124,244,999	19,250,001	1
Aruti Software (Payroll Module)	Apr - 13		5,600,000	-	5,600,000	5,599,999	-	5,599,999	1	1
Programme Management System (PMS) Asset	Apr - 13		14,500,000	-	14,500,000	14,499,999	-	14,499,999	1	1
Management Enterprises Software	Jul - 12	Apr - 17	14,774,000	-	14,774,000	10,156,750	1,679,000	11,835,750	2,938,250	4,617,250
Sage Pastel Version 11.2	Jul - 13		9,551,360	-	9,551,360	9,551,359	-	9,551,359	1	1
<b>TOTAL</b>			<b>165,920,360</b>	<b>22,000,000</b>	<b>187,920,360</b>	<b>161,303,106</b>	<b>4,429,000</b>	<b>165,732,106</b>	<b>22,188,254</b>	<b>4,617,254</b>

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	<u>2019</u>	<u>2018</u>
	TZS	TZS
<b>NOTE 9 REVENUE FROM NON-EXCHANGE TRANSACTIONS</b>		
Government Subvention	1,580,228,300	1,593,856,000
Quality Assurance Fees	3,274,146,000	3,206,214,000
Institutional Fees (Annual Fees)	168,000,000	192,000,000
<b>TOTAL</b>	<b><u>5,022,374,300</u></b>	<b><u>4,992,070,000</u></b>
<b>NOTE 10 REVENUE FROM EXCHANGE TRANSACTIONS</b>		
Institutional Fees (Programmes & Visitations)	303,242,660	848,719,588
Exhibition Contributions	162,687,896	167,850,700
Admission Fee (No Objection Certificates)	32,340,000	16,380,000
Miscellaneous Income (evaluation of Foreign awards)	402,713,058	643,397,519
<b>TOTAL</b>	<b><u>900,983,614</u></b>	<b><u>1,676,347,807</u></b>
<b>NOTE 11 ACCREDITATION, ADMISSION AND GRANTS</b>		
Visitation and Evaluation Expenses (Local)	144,642,200	308,571,870
Admission Expenses	157,007,000	345,078,659
Certificate Evaluation Expenses	9,492,080	7,905,200
Grants Expenses	138,999,275	202,171,000
Programme Evaluation Expenses	142,417,540	566,200,752
Task Force Expenses	19,560,000	68,684,923
Quality Assurance Expenses	164,269,544	278,136,994
NICHE Project	-	206,440
Printing expenses	49,033,071	41,882,677
Data Management Information System	25,206,842	-
ESPJ Project	-	87,666,000
<b>TOTAL</b>	<b><u>850,627,552</u></b>	<b><u>1,906,504,514</u></b>
<b>NOTE 12 PERSONNEL EXPENSES</b>		
Salaries and Wages	1,680,809,914	1,803,901,048
Housing Allowance	78,050,000	123,420,000
Transport / Fuel Allowance	15,450,000	13,800,000

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Hospitality Allowance	10,555,400	19,120,000
Overtime Allowance	125,545,000	119,555,000
Staff Welfare	33,578,200	33,629,287
Pension Contribution Employer / Gratuity	-	22,463,090
Staff Insurance	1,074,112	3,424,252
Other Allowances	160,903,400	111,516,710
Responsibility Allowance	85,687,933	61,652,518
Leave Travel Allowance	56,586,200	63,630,200
Short term Training (Local)	67,518,525	79,201,950
Long-term Training (Foreign)	-	46,155,673
<b>TOTAL</b>	<b>2,315,758,684</b>	<b>2,501,469,728</b>

**NOTE 13 ADMINISTRATIVE EXPENSES**

Travelling on Duty (Local)	143,218,260	197,130,408
Travelling on Duty (Foreign)	25,539,020	35,927,193
Recruitment and Transport	20,006,800	18,160,000
Stationery and Office Supplies	63,784,860	67,457,136
Telephone, Fax and Internet	66,762,495	34,008,178
Electricity	6,102,610	82,737,506
Postage and Telegrams	3,628,284	6,983,272
Property Insurance	8,919,392	7,126,493
Legal Matters	3,500,000	16,790,000
Office General Cleanliness	24,478,936	18,304,600
Security Expenses	49,153,220	26,049,120
System Development and Acquisition	13,719,354	51,438,358
Computer Accessories	-	2,284,000
Fuel and Oil	55,503,520	41,084,923
Maintenance of Motor Vehicles	32,195,742	44,301,860
Motor Vehicle Insurance	41,220	20,243,784
Tyres and Tubes	9,696,411	9,556,264
Repair of Offices	108,977,612	159,341,088
Repair of Office Equipment & Furniture	15,536,769	7,137,928
Rental Expenses	-	501,595,217
Commission Expenses	126,259,800	109,887,000
Commission Committee Expenses	105,410,220	201,801,488
Tender Board Committee Expenses	6,800,000	9,800,000

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	17,210,000	27,850,000
Audit Committee Expenses		
Workers Council and annual staff retreats	3,550,000	400,000
Write-off Expenses	1,392,287	118,648,940
Bad and Doubtful Debts	94,511,276	-
<b>TOTAL</b>	<b>1,005,898,087</b>	<b>1,816,044,756</b>
 <b>NOTE 14 DEPRECIATION / AMORTISATION EXPENSES</b>		
Depreciation Expenses	241,994,273	256,287,287
Amortization of Intangibles	4,429,000	1,679,000
<b>TOTAL</b>	<b>246,423,273</b>	<b>257,966,287</b>
	<b>2019</b>	<b>2018</b>
	<b>TZS</b>	<b>TZS</b>
 <b>NOTE 15 OTHER EXPENSES</b>		
Advertising and Publicity	4,058,000	27,181,440
Newsletters, Newspapers and Periodicals	13,215,600	11,722,800
Annual fees, Contributions and Events	11,067,640	-
Audit Fees	35,058,080	26,500,000
Taxes and Penalties	165,000,000	45,000,000
Exhibition Expenses	257,132,648	270,159,824
<b>TOTAL</b>	<b>485,531,968</b>	<b>380,564,064</b>
 <b>NOTE 16 FINANCE EXPENSES</b>		
Bank Charges	5,108,106	6,860,536
<b>TOTAL</b>	<b>5,108,106</b>	<b>6,860,536</b>
 <b>NOTE 17 INVENTORIES</b>		
Stationeries and office supplies	8,772,988	10,178,940
<b>TOTAL</b>	<b>8,772,988</b>	<b>10,178,940</b>
 <b>NOTE 18 TRADE RECEIVABLES FROM NON-EXCHANGE TRANSACTIONS</b>		
Arch Bishop James University College	54,528,000	36,452,000
Computer Centre Tz Ltd	2,877,556	-
Archbishop Mihayo University Colg Tabora	8,822,000	1,522,000

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Ardhi University	87,218,000	107,262,000
Catholic University of Health & Allied Sc	4,540,000	4,000,000
Cardinal Rugambwa Memorial University Co	8,236,000	4,236,000
Dar es Salaam University College of Edu	93,986,490	66,004,490
Eckenford Tanga University	45,773,000	45,773,000
International Med & Techn University	27,766,000	-
Institute of Procurement and Supplies	-	31,766,000
Joshua Kibira University College	49,448,000	49,448,000
Jomo Kenya University-Arusha Centre	10,372,000	10,372,000
Jordan University College	6,588,000	6,714,000
KCMC College	5,054,000	14,530,000
Kampala International University	61,330,000	-
Marian University College	8,076,000	13,536,000
Mount Meru University	58,082,000	58,082,000
Min of Education & Vocational Training	11,446,985	11,446,985
Mzumbe University	162,130,000	318,952,000
Mkwawa University College of Education	98,106,279	71,842,279
Muhimbili Unv of Health & Allied Science	41,436,203	55,633,600
Muslim University of Morogoro	42,638,000	7,542,000
Mbeya University of Science & Technology	5,018,000	-
Mwenge Catholic University	18,112,000	-
Nelson Mandela African Inst of Scn &Tech	27,750,000	14,444,000
Open University of Tanzania	81,030,000	197,047,000
Phoenix (T) Assurance Ltd	16,503,970	16,503,970
Ruaha Catholic University	-	25,690,000
St Augustine University Tanzania Arusha	466,400	-
St Augustine University Tanzania Mbeya	9,554,000	-

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Sebastian Kolowa Memorial University	72,106,000	66,018,000
St Francis Univ College of Health&Al Scn	664,000	230,000
St. Joseph University in Tanzania	-	6,828,000
St Jonh's University of Tanzania	26,054,800	83,924,800
St. Augustine University	348,666,000	164,460,000
Stalla Maris Mtwara University College	47,050,000	37,628,000
Stephano Moshi Memorial College	61,954,000	44,148,000
Sokoine University of Agriculture	125,610,000	133,784,000
AbdulRahaman Al-Sumait Memorial Univety	16,012,000	460,000
State University of Zanzibar	68,482,000	68,672,000
Teofilo Kisanji Unviversity DSM	14,286,000	7,518,000
Teofilo Kisanji University	131,090,000	124,868,000
Tumaini DSM College	55,588,000	39,358,000
Tumaini Unv Makumira&Mbeya	51,726,000	37,652,000
United African University of Tanzania	448,000	448,000
University of Dodoma	481,830,000	427,934,000
University of Dar es Salaam	374,950,000	271,162,000
University of Arusha	-	5,434,000
University of Bagamoyo	26,544,000	26,544,000
University of Iringa	29,288,980	41,896,980
UTUMISHI	51,930,952	51,930,952
Zanzibar University	35,750,000	16,454,000
<b>TOTAL</b>	<b>3,066,919,615</b>	<b>2,826,152,056</b>
Less: Provision for Doubtful Debts	(543,719,192)	(449,207,916)
<b>TOTAL</b>	<b>2,532,200,423</b>	<b>2,376,944,140</b>

**AGEING OF TRADE RECEIVABLES**

1 - 6 Months	857,184,356	1,029,320,390
9 - 12 Months	34,858,490	21,446,985
Over 1 Year	2,174,876,769	1,775,384,681
<b>TOTAL</b>	<b>3,066,919,615</b>	<b>2,826,152,056</b>
	<b>2019</b>	<b>2018</b>

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	TZS	TZS
<b>NOTE 19 STAFF RECEIVABLES</b>		
Loans		
Sub Total 1	45,581,071	55,317,660
Outstanding Imprest		
Sub Total 2	528,326	14,231,998
<b>TOTAL</b>	<b><u>46,109,397</u></b>	<b><u>69,549,658</u></b>
<b>NOTE 20 CASH AND CASH EQUIVALENTS</b>		
General Account CRDB	160,704,536	45,846,514
Revolving Fund CRDB	698,657,986	125,979,785
Forex Account USD	23,853,124	18,483,566
CAS Account CRDB	88,007,292	214,571,491
Bank of Tanzania	3,446,312,254	507,704,541
NICHE/TIMBE Project	742,626	1,287,131
<b>TOTAL</b>	<b><u>4,418,277,817</u></b>	<b><u>913,873,029</u></b>
<b>NOTE 21 TRADE PAYABLES FROM EXCHANGE TRANSACTIONS</b>		
Tanzania Telecommunication Company	2,746,517	4,602,227
Antelope Tours and Travel Services Ltd	1,386,300	1,572,000
State Oil T Ltd	4,687,590	3,508,980
Reos Insurance Co Ltd	5,312,631	23,613,938
Mabeyo Enterprises	-	5,426,000
Toyota Tanzania	1,619,228	2,488,688
Zamzam Stationery Supermarket	4,917,540	1,837,248
Abdulhakim Amani	1,044,000	1,101,600
Knight Support T Ltd	-	1,787,700
Simply Computers Ltd	2,301,000	5,752,500
Computer Centre Tanzania Ltd	-	3,523,000
E- Government Agency	12,277,421	-
IUCEA	4,567,640	-
Alum General Supplies	4,041,500	-
<b>Sub Total</b>	<b><u>44,901,367</u></b>	<b><u>55,213,881</u></b>

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**NOTE 21 Advance from Customers:**

Aga Khan University	458,000	712,000
Hubert Kairuki Memorial University	4,956,000	1,716,000
Kampala International University	-	6,008,000
Mbeya University of Science & Technology	-	29,304,000
Moshi Cooperative University	53,954,000	16,456,000
Mwenge Catholic University	-	184,000
Ruaha Catholic University	3,513,000	-
St. Joseph University in Tanzania	10,170,000	-
University of Arusha	21,602,000	-
<b>Sub Total</b>	<b>94,653,000</b>	<b>54,380,000</b>
<b>TOTAL</b>	<b>139,554,367</b>	<b>109,593,881</b>

**NOTE 22 OTHER PAYABLES UNDER EXCHANGE TRANSACTIONS**

Provision for Audit Fees	34,681,000	26,500,000
PSSSF (PPF, PSPF, LAPF & NSSF)	(394,277)	(832,577)
NIC	197,579	460,272
SSSS	-	4,500,000
UDSM NBC	-	1,154,838
Withholding Tax / Stamp Duty	(5,387,183)	(10,883,689)
THTU	3,300	3,300
NHIF	(79,724)	(79,724)
<b>TOTAL</b>	<b>29,020,695</b>	<b>20,822,421</b>

**NOTE 23 PROJECT FUNDS / GRANTS PAYABLE**

CATS Project Funds	12,567,294	12,567,294
ESPJ Project Funds	2,720,884,773	-
<b>TOTAL</b>	<b>2,733,452,067</b>	<b>12,567,294</b>

The Commission is implementing a five-year Education and Skill for Product Jobs (ESPJ) project on Capacity building for Six Programme Institutions namely MoEST, NACTE, TEA, VETA and HESLB for Disbursement Linked Results Number 4 (DLR 4) and Disbursement Linked Results Number 7 (DLR 7) for Data provision. TCU signed Performance Agreement with MoEST to coordinate and supervise implementation of project. Unspent funds are rolled over to the

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next year to implement the planned activity for that particular year. During the year the Commission received a total of TZS. 4,236,760,000 from Ministry of Education, Science and Technology and the expenditure was TZS. 1,515,875,227.

	<u>2019</u> TZS	<u>2018</u> TZS
<b>NOTE 24 REVALUATION RESERVE</b>		
At the start of the year	1,036,573,252	1,036,573,252
Valuation during the year	-	-
Adjustments	(1,036,573,252)	-
<b>At the end of the year</b>	<b>-</b>	<b>1,036,573,252</b>

The Commission makes revaluation of its property, plant and equipment (PPE) with sufficient regularity to ensure that the carrying amount does not differ materially from that which would be determined using fair value at the end of the reporting period. The revaluation was carried out in previous years which resulted into the revaluation surplus of TZS. 1,036,573,252 the amount of which has been transferred to accumulated surplus following the government directive to adopt cost model in recognition and measurement of PPE.

	<u>2019</u> TZS	<u>2018</u> TZS
<b>NOTE 25 PREPAYMENT / DEPOSITS</b>		
Security Deposit	3,500,000	3,500,000
Purchase of Motor Vehicle (Prepayment)	264,551,505	-
<b>TOTAL</b>	<b>268,051,505</b>	<b>3,500,000</b>

**NOTE 26 RELATED PARTY TRANSACTIONS AND BALANCES**

As defined by IPSAS 20 require disclosure of related party transactions in relation to remuneration received by key management personnel and Commission members. The total remunerations paid to key management personnel and members of commission for period ended June 2019 are shown below: -

	<u>2019</u>	<u>2018</u>
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	TZS	TZS
<b>Key Management Employees</b>		
Short-term Employee Benefits (Executive Secretary, Director of Accreditation, Director of Admission and Data Base Management and Director of Corporate Services.	429,961,152	456,605,633
Post-employment Benefits	-	-
	<u>429,961,152</u>	<u>456,605,633</u>
Number of Key Management Personnel	<u>5</u>	<u>6</u>
<b>Commissioners' Emoluments</b>		
Commissioners Annual Fees / Meetings	126,259,800	109,887,000
	<u>126,259,800</u>	<u>109,887,000</u>
Number of Commissioners	<u>8</u>	<u>7</u>

**NOTE 27 CONTINGENT LIABILITIES**

As at 30th June, 2018 the Commission has total unsettled contingent liabilities amounting to TZS. 1,901,494,889 in relation to disputed PAYE (Pay As You Earn - amounting to TZS. 1,339,450,366 - made up of TZS. 1,310,200,366 in respect of Tax debit no. 437327704 and TZS. 29,250,000 in respect of Tax debit no. 437327705) and SDL (Skills and Development Levy - amounting to TZS. 562,044,523 - made up of TZS. 532,794,523 in respect of Tax debit no. 437327714 and TZS. 29,250,000 in respect of Tax debit no. 437327715) payable to TRA arising from tax assessments for the years July 2012 - 2016. The matter was submitted to Hon. Minister of Finance and Planning for guidance and waiver as per letter with Ref. No. CBC.199/272/01/26 dated 10/2/2017. TCU has committed to pay monthly installment of TZS. 15,000,000 via the letter with Ref: TCU/BE.23/248/01/32 dated 18<sup>th</sup> April 2018 until the dispute is resolved. During the year 2018/19 a total of TZS. 165,000,000 was paid.

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**NOTE 28 CAPITAL COMMITMENTS**

The Commission had no capital commitments as at 30<sup>th</sup> June, 2019.

	<u>2019</u>	<u>2018</u>
	TZS	TZS
<b>NOTE 29 QUALITY ASSURANCE FEES</b>		
Gross Collection (Note 9)	3,274,146,000	3,206,214,000
Less, Account receivable for the year	(568,399,603)	1,050,839,375
Add, Account receivable paid for previous year	411,515,000	992,329,785
<b>Actual collected at the end of the year</b>	<u><b>3,117,261,397</b></u>	<u><b>3,147,704,410</b></u>
	<u>2019</u>	<u>2018</u>
	TZS	TZS
<b>NOTE 30 OTHER INCOME</b>		
Institutional Fees (Programmes & Visitations)	303,242,660	848,719,588
Exhibition Contributions	162,687,896	167,850,700
Institutional fees	168,000,000	192,000,000
Miscellaneous Income (evaluation of Foreign awards)	402,713,058	643,397,519
Less, Amount not collected	(14,797,041)	(89,759,108)
<b>Actual collected at the end of the year</b>	<u><b>1,021,846,573</b></u>	<u><b>1,762,208,699</b></u>
	<u>2019</u>	<u>2018</u>
	TZS	TZS
<b>NOTE 31 ADMINISTRATIVE EXPENSES</b>		
Gross expenses (Note 13)	1,005,898,087	1,816,044,756
Less; Write off	(1,392,287)	(118,648,940)
Bad & Doubtful debts	(94,511,276)	-
Accrued expenses for the year	(44,901,367)	(103,568,349)
Add; Accrued expenses paid during the year	103,568,349	78,947,430
<b>Actual expenses during the year</b>	<u><b>968,661,506</b></u>	<u><b>1,672,774,897</b></u>
	<u>2019</u>	<u>2018</u>
	TZS	TZS
<b>NOTE 32 OTHER EXPENSES</b>		
Gross expenses (Note 15)	485,531,968	380,564,064
Less, Accrued expenses for the year	(1,040,465)	-
Add; Accrued expenses paid during the year	0	94,844,596
<b>Actual expenses during the year</b>	<u><b>484,491,503</b></u>	<u><b>475,408,660</b></u>

**NOTE 33 NUMBER OF EMPLOYEES**

The number of employees at the end of the year was 49 (30<sup>th</sup> June, 2019: 49)

**NOTE 34 CAPITAL MANAGEMENT**

The primary objective of the Commission's capital management is to ensure that it maintains a strong credit rating and healthy capital ratios in order to support its business and maximize shareholder value.

The Commission manages its capital structure and makes adjustment to it, in light of changes in economic conditions to maintain or adjust the capital structure as it may deem necessary.

No changes were made in the objectives, policies or processes during the year ended 30<sup>th</sup> June, 2019.

**NOTE 35 FINANCIAL RISK MANAGEMENT OBJECTIVES AND POLICIES**

Commission's principal financial instruments comprise project funds and trade payables. The main purpose of these financial instruments is to raise finance for the Commission's operations. The Commission has various financial assets such as trade receivables and cash and short-term deposits, which arise directly from its operations and other government revenue sources.

The main risks arising from the Commission's financial instruments are treasury risk management, interest rate risk, credit risk, liquidity risk, and foreign currency risk. The Commission reviews and agrees policies for managing each of these risks which are summarized below:

*a. Treasury risk management*

The Commission operates a treasury function to provide competitive funding costs, invest and monitor financial risk. The

Commission does not use derivative financial instruments for speculative purposes.

**b. *Interest rate risk***

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The Commission's exposure to the risk of changes in market interest rates is insignificant as the Corporation has fixed interest rate on borrowings.

**c. *Credit risk management***

Potential concentration of credit risk consists principally of short-term cash and trade debtors. The Commission deposits short term cash surpluses only with banks of high credit standing. Trade debtors are presented net of allowance for doubtful debts. For the majority of customers, including export clients, full upfront payment is demanded. With few exceptions, credit customers are secured by guarantees issued by reputable banks. Accordingly, the Commission has no significant concentration of credit risk that has not been adequately provided for.

**d. *Liquidity risk***

The Commission adopts a liquidity policy that addresses acceptable ranges of operational liquidity and a maximum limit on liquidity borrowings sources. The Commission is ensuring enough liquidity to guarantee the day to day operations costs by employing measures on debts collection and funds mobilization.

**e. *Foreign currency risk***

Foreign exchange risks are quantified by identifying all currently liabilities denominated in foreign currency and identifying contractually committed future currency transactions. The foreign exchange exposure will exist until settlement or until the exchange rate is fixed. The foreign exchange exposure is determined by aggregating these balances by currency and settlement date and converting to reporting currency i.e. Tanzania Shilling.

**NOTE 36 LOSS FOR OFFICE BREAKING AND STOLEN PROPERTIES**

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In the financial year 2012/2013 unknown thief/thieves in the mid night did break and enter into the office on 7<sup>th</sup> March, 2013 and stole some office properties (computers (8), laptops (2) and unserviceable projectors (2)) worth TZS. 18,182,800/=. The incident was discovered and immediately reported to the Police and filed referenced No. OB/IR/4305/2013 for immediate investigation and possible arrest / recoveries of the properties. According to the assessment, it was established that TCU shall be compensated the amount equal to TZS. 16,503,970. The Tanzania Police has issued the report with Ref. No. KIN/CID/B.1/1/VOL.99/164 dated 20<sup>th</sup> November 2017 as conclusion for the investigation. Our Insurer Ms. Phoenix of Tanzania Assurance Co. Ltd, through REOS Insurance Brokers Ltd furnished with the police report so that they can process for insurance compensation. The matter is being handled by insurers and the Security Company.

**NOTE 37      COMPARATIVE FIGURES**

Previous year's figures have been regrouped whenever appropriate to make them comparable with current year figures.

**NOTE 38      EVENTS AFTER THE REPORTING DATE**

There were no events after the reporting dates which require adjustments or disclosure in the financial statements.

**NOTE 39      APPROVAL OF FINANCIAL STATEMENTS**

These Financial Statements were approved by the Commission at its 96<sup>th</sup> Commission meeting held on 30<sup>th</sup> December, 2019.

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**NOTE 40**      **DETAILS ON STATEMENT OF COMPARISON OF BUDGET AND ACTUAL AMOUNTS FOR THE FINANCIAL YEAR 2018/2019**

	Original/Final Budget		Adjustments		Final Budget 2018/2019		Actual on Comparable Basis		Performance Difference		Remarks
	TZS		TZS		TZS		TZS		TZS		
Government Subvention	2,926,689,975		-		2,926,689,975		1,580,228,300		(1,346,461,675)		The decrease was due to transfer of staff from TCU to other institutions and lack of permit to employ new staff.
Admission Fees	20,000,000		-		20,000,000		32,390,000		12,390,000		Number of applicants applying for approval to study abroad increased.
QA Fees	2,600,000,000		-		2,600,000,000		3,117,261,397		517,261,397		The increases were due to payment of previous years' outstanding quality assurance fees and increase of number of registered students in the current year.
Other Income	982,000,000		-		982,000,000		1,021,796,573		39,796,573		The increase was due to the re-audit of institutions that had shortfalls on QA issues and new programmes.
ESPJ Project	1,000,000,000		3,236,760,000		4,236,760,000		4,236,760,000		-		Funds requested was released as per plan
Cash balance from previous year	500,000,000		-		500,000,000		500,000,000		-		
<b>TOTAL REVENUE</b>	<b>8,028,689,975</b>		<b>3,236,760,000</b>		<b>11,265,449,975</b>		<b>10,488,436,270</b>		<b>(777,013,705)</b>		

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**NOTE 40  
DETAILS ON STATEMENT OF COMPARISON OF BUDGET AND ACTUAL AMOUNTS FOR THE FINANCIAL YEAR  
2018/2019**

	Original/Final Budget	Adjustments	Final Budget	Actual on Comparable Basis	Performance Difference	Remarks
	TZS	TZS	2018/2019 TZS	TZS	TZS	
Personnel Expenses	3,730,999,975	-	3,730,999,975	2,315,758,684	(1,415,241,291)	The decrease was due to lack of permit to employ new staff to fill the approved vacant position.
Accreditation, Admission and Grants Expenses	2,325,000,000	3,236,760,000	5,561,760,000	801,594,483	(4,760,165,517)	Decrease was because of unimplemented planned activities for commission and projects.
ESPJ Project	-	-	-	1,515,875,227	1,515,875,227	Expenses incurred for the project.
Administrative Expenses	1,202,560,000	-	1,202,560,000	968,661,506	(233,898,494)	Administrative services were fairly maintained due to cost cutting measures.
Other Expenses	360,530,000	-	360,530,000	484,491,503	123,961,503	Increase in other expenses was due to charges for penalties and fines from TRA but others were fairly maintained.
Finance Expenses	9,600,000	-	9,600,000	5,108,105	(4,491,895)	Bank transactions cost decreased.
Capital Expenditure	400,000,000	-	400,000,000	392,775,196	(7,224,804)	Some office facilities (computers, furniture, and office equipment) were acquired during the year as planned.
<b>TOTAL EXPENSES</b>	<b>8,028,689,975</b>	<b>3,236,760,000</b>	<b>11,265,449,975</b>	<b>6,484,264,705</b>	<b>(4,781,185,270)</b>	
<b>SURPLUS / (DEFICIT) FOR THE YEAR</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4,004,171,565</b>	<b>4,004,171,565</b>	

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**THE TANZANIA COMMISSION FOR UNIVERSITIES**

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